

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
May 18, 2022**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, May 18, 2022.

CALL TO ORDER

Those present included: Trustees: Chris Williams, chair; Eric Schalk, vice-chair; Darren Garrison, secretary; Dr. Tim Hager, treasurer; Dr. Amber Richardson, member; Gary Featherston, member; and college administrators: Dr. Wesley Payne, president; Mark Richardson (absent), College Attorney; Edie Dilbeck, recording secretary.

ATTENDANCE

Trustee Hager delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda. On a second by Trustee Garrison, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Featherston made the motion to approve the April Board Meeting Minutes. With a second by Trustee Hager, the motion passed unanimously.

**APPROVAL OF THE APRIL
BOARD MEETING MINUTES**

Charlotte reviewed the Budget to Actuals as of the end of April 2022. We are 83% into the fiscal year and have recognized 87% of our budgeted revenues and obligated 71% of our budgeted expenses.

Trustee Garrison made the motion to accept the financial report as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Featherston yes; Trustee Richardson yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes motion passed unanimously.

**APPROVAL OF
FINANCIAL REPORT**

Dr. Payne presented:

PRESIDENT'S REPORT

Dr. Sherry Phelan and Associate Professor Tiechera Samuell presented items from Liberal Arts Week April 20-22. The theme of the week was centered around Egypt and Egyptian culture. Some of the week's activities included: honors lectures by Dr. Rebekah Carnes and Michelle Fisher, an author lecture by Mark Sanders, a history lecture by Dr. Ryan Bixby, and the annual Poetry Slam.

LIBERAL ARTS WEEK

Department Chair Will Cooper shared information about the Industrial Tech Fair that was hosted in the Bess Activity Center on April 22 with seven schools participated with over 211 total projects. Three Rivers has hosted this event for over 20 years. Heather Carlton coordinates this event from Three Rivers in conjunction with Andy Stover from Jackson High School who is the SE District Coordinator for the event.

INDUSTRIAL TECH FAIR

Professor Buddy White presented on the Music Department Spring Musical – “Spelling Bee” held on April 29-May 1 and their Spring concert on May 10. The students in both performances did an outstanding job and kudos to Professors Cindy and Buddy White and Mrs. Sheri Mitchell for another successful semester.

SPRING MUSICAL – SPELLING BEE

SPRING CONCERT

On May 5th the Phi Theta Kappa Induction Ceremony was held in the Tinnin Fine Arts Center. PTK Advisor Associate Professor Michael DeAngelo shared information about PTK and our local chapter. 55 new members were inducted. There is a \$80 lifetime fee. Scholarships have been made possible to this for some students but ways to provide more are needed.

PHI THETA KAPPA INDUCTION

On April 11th the Distinguished Alumni Reception was held to honor Dr. Amy Rowland, the 2022 Distinguished Alumni and this year’s Commencement speaker.

DISTINGUISHED ALUMNI RECEPTION

The Employee Appreciation luncheon was held on May 6th. The employees had the opportunity to enjoy some time together in appreciation of all they do for our students. The appreciation gift of College logo polo shirts are on order. Due to product supply they were not available the day of the event.

EMPLOYEE APPRECIATION LUNCHEON

The Student Excellence Awards Ceremony was held on May 13th in the Tinnin Fine Arts Center. Outstanding students from academic disciplines, student clubs and organizations, and the Student Leadership Academy were recognized for their excellences in and out of the classroom.

STUDENT EXCELLENCE AWARDS CEREMONY

- EMS Week – Rising to the Challenge – May 19
- Nurse Pinnings – May 20
- Commencement – May 20
- Gene Bess Retirement Celebration – May 21
- Memorial Day – College Closed – May 30

UP-COMING EVENTS

- College Summer Hours – May 31-July 29
- Center Stage presents - “The Odd Couple” June 3-5 & 10-12
- Mary Poppins Auditions – June 6-7
- TRET Golf Tournament – June 24

Trustee Schalk made the motion to enter into executive session at 12:38 p.m. With a second by Trustee Richardson, the board was polled as follows: Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

Trustee Garrison made the motion to approve the FY’23 Board of Trustees meetings dates as presented. On a second by Trustee Schalk the board was polled as follows: Trustee Featherston yes; Trustee Richardson, (absent); Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

Given the pandemic and the serious need for better air quality, the College is proposing an overhaul of the existing HVAC systems in the majority of buildings. The work proposed will increase air quality, provide appropriate filtration, reduce annual expenditures on repairs and meet the specifications for eligibility for federal funds.

Trustee Schalk made the motion to approve the HVAC project and authorize the College president to sign all appropriate documents. On a second by Trustee Hager the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

The majority of the parking lots at the College are beyond their expected life. Six years ago, they were sealed to extend their life. The parking lots have been overlaid at least once and, in many places, twice. The state of Missouri has allocated 1.5 million dollars for deferred maintenance for the College that will be used as the source of funds for this proposed project.

Trustee Featherston made the motion to approve the proposed parking lot repair/replacement project and

EXECUTIVE SESSION

**ITEMS FOR DISCUSSION
CONSIDERATION AND
VOTE**

**APPROVAL OF OVERHAUL
OF EXISTING HVAC
SYSTEMS**

**APPROVAL OF PARKING
LOT REPAIR/REPLACEMENT**

authorized the College president to sign all appropriate documents. On a second by Trustee Richardson the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

In recent years, the College has contracted out mowing services on the Poplar Bluff campus. As the current contract has expired it is time for this service to be re-bid.

- Bidders meeting bid specifications: Moss Family Mowing Service.
- Bidders not meeting bid specifications: Young's Lawn Care, submitted a late bid.

It is recommended that the College accept the bid from Moss Family Mowing for a term of two years with an option of a one-year renewal by agreement of both parties under the same terms and conditions.

Trustee Schalk made the motion to approve the mowing services – Poplar Bluff campus bid. On a second by Trustee Garrison the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

Trustee Schalk made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Hager the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

There being no further business, Trustee Featherston made the motion to adjourn the meeting at 1:44 p.m. and with a second by Trustee Richardson, the motion passed unanimously.



CHAIRMAN

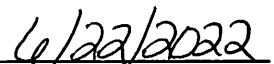


SECRETARY

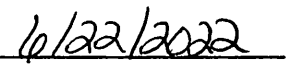
APPROVAL OF MOWING SERVICES – POPLAR BLUFF CAMPUS

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTION AND ASSOCIATED DOCUMENTS

ADJOURNMENT



APPROVAL DATE



APPROVAL DATE