



THREE RIVERS COLLEGE

Suspension Override Request Form

Student Name:	Student ID #:
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Students who do not meet Satisfactory Academic Progress and are placed on suspension may apply for an override of their suspension. **This form and supporting documentation if available should be submitted to the Office of Financial Aid no later than 2 weeks before the start of each term to ensure time for review and notification of decision.** Submit in person, via myTRCC Student Information System, student email, fax, or the mailing address listed at the bottom of this page. If more space is needed for any line item on this form provide a separate page that includes the student's name and ID number at the top.

Type of Suspension:	I plan to enroll:	During the previous semester, how many times have you met with an academic advisor?
<input type="checkbox"/> Financial Aid Suspension	<input type="checkbox"/> Fall	<input type="checkbox"/> None
<input type="checkbox"/> Academic Suspension	<input type="checkbox"/> Spring	<input type="checkbox"/> One
<input type="checkbox"/> Both	<input type="checkbox"/> Summer	<input type="checkbox"/> Two or more

Reason for Unsatisfactory Academic Progress:	Extenuating Factor for Unsatisfactory Academic Progress: (Provided documentation is recommended)
<input type="checkbox"/> Low GPA	<input type="checkbox"/> Personal illness, injury or accident of student and/or immediate family member
<input type="checkbox"/> Failed to meet the 67% pace for all hours attempted	<input type="checkbox"/> Death of immediate family member
<input type="checkbox"/> Both	<input type="checkbox"/> Unforeseen circumstances / Undue hardship
	<input type="checkbox"/> Academic improvement but still below the 67% pace rate and/or GPA based on total hours attempted
	Other:

Circumstances under which a request may possibly not be granted include, but are not limited to: poor choice of classes, and lack of motivation or interest.

Required typed summary answering the following questions:

- What extenuating circumstance prohibited you from meeting Satisfactory Academic Progress?

Type summary here:



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- What changes have occurred that will enable you to meet Satisfactory Academic Progress?

Type summary here:

The decisions of the Financial Aid and Academic Suspension are separate processes. You can be approved by one committee but denied by the other. If your academic suspension is overridden and your financial aid request is denied, you will need to pay by other means until you regain satisfactory progress.

Exceptions are not made lightly and will generally be considered only for extenuating circumstances. Decisions are based upon an individual's extenuating circumstances, documentations provided and academic history. If the committee approves your application, your status may be reinstated under certain conditions as outlined by the committee.

For additional information refer to: <https://trcc.edu/pay-for-college/academic-progress/>

By typing my name below, I understand and agree that this form of electronic signature has the same legal force and effect as a manual signature.

Student Signature:

Date:

The Student Standing Committee will review this form & documentation. You will be notified by e-mail if additional information is required.

NOTE PLEASE READ this first before submitting:

Save this form to your PC first, then open your saved form and click the "Click to Submit Request" button to the right of the form to submit. If the submit button does not work then attach this form to an e-mail to: financialaid@trcc.edu

Three Rivers College is an equal opportunity institution that commits itself to the policy that there will be no unlawful discrimination against any person because of race, color, gender, sexual orientation, religion, age, disability, or national origin.