

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, January 21, 2015 at 12:00 p.m.

JANUARY 21, 2015

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel; vice chairman; Phil Davis, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Chairman Randy Grassham.

INVOCATION

Trustee Williams, with a second by Trustee Schalk, made the motion to approve the agenda. Motion was unanimously approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the meeting on December 10, 2014 were unanimously approved on a motion by Trustee Ressel and second by Trustee Schalk.

**APPROVAL OF MINUTES OF
NOVEMBER BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of November 30, 2014 and the preliminary financial statement for December 2014.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As a comparison to last year, revenues are down due to a drop in enrollment however the college has compensated by monitoring and reducing other expenses.

As of the end of December we are 50% into the year and have recognized 65% of budgeted revenues and obligated 44% of the expenses.

The financial report and recommended changes were approved on a motion by Trustee Schalk and second by Trustee Williams.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

Coach Bess reached his 1200th win in Sedalia. This number does not include the wins that he achieved during his high school coaching career. The official celebration of this event will be on February 14 at the game with Mineral Area.

**LANDMARK WIN FOR COACH
BESS**

Dr. Payne updated the board on the current enrollment numbers,

ENROLLMENT UPDATE

explaining that at this point we are estimating that we will be 5% down as compared to last year. This will be an improvement to national numbers by 2%. This was an expected trend due to the pattern of enrollment following the state of the economy. When the economy improves more people go to work and community college enrollment declines. The college is focusing on retaining students semester to semester. We have improved but continue to focus on improvement in this area.

Tami Cunningham continues to stay on the path to getting our EMS program fully accredited. The recent visit went very well.

Dr. Payne reminded the board that the annual legislative breakfast will be Friday, January 23 at 9am. This provides an opportunity to talk with the legislators that impact Three Rivers College.

Each year Three Rivers College partners with the Butler County University of Missouri Extension office to sponsor the AG Expo in southeast Missouri. The event will be happening this year on January 30 and 31 in the Black River Coliseum.

Three Rivers College honors Dr. Mairead Ryan-Anderson as the recipient of the Governor's Excellence in Teaching Award. The presentation ceremony will be held April 7 in Jefferson City, MO. Dr. Ryan-Anderson is a shining example as an instructor.

The communications department won the gold award for the Patrons of the Art poster series. Congratulations to the entire team.

Dr. Payne explained that several staff/faculty/athletic members reviewed the homecoming event and agreed that the focus should shift for the traditional homecoming court to honoring our alumni. While all alumni attending will be honored, the focus is on athletic alumni. This event will be held on February 7 at 6:30 pm in the Bess Activity Center.

The next presentation of the Patrons of the Arts will be Robin Hood, sponsored by The Bank of Missouri. The performance will be on February 1 at 2pm in the Tinnin Center.

Dr. Payne introduced the following employees:

Sandra Ward, Instructor of English: Sandra has been with Three Rivers for 6 years. Her favorite thing about working here is seeing student succeed and develop self-confidence. She is an innovator and as such was instrumental in the creation of the WRITE conference. This was the first effort of the college to build community with our adjuncts.

EMS STATE TRAINING VISIT

LEGISLATIVE BREAKFAST

AG EXPO 2015

GOVERNOR'S EXCELLENCE IN TEACHING AWARD

NCMPR MEDALLION AWARDS

RAIDER REUNION

PATRONS OF THE ARTS

WE ARE ALL IN THIS TOGETHER

Willie Hilburn, Athletics Facilities & Equipment Manager: Willie has been with the college for 11 years. His favorite thing about working here is the traditions and the history of the college. Dr. Payne explained that if it happens in the gym, Willie has a hand in it.

Barb Stiriz, Administrative Assistant Campus Safety and Maintenance: Barb has been with the college for 13 years. Her favorite thing about working here is working with dedicated, terrific people. Barb has gone through a lot of transition in the last 13 years, increasing her education and skill sets.

Trustee Garrison made the motion with a second from Trustee Schalk to move into executive session. The board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

EXECUTIVE SESSION

Trustee Schalk moved all personnel actions and associated documents be approved. On a second by Trustee Davis the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

CONSIDERATION AND APPROVAL OF PERSONNEL ACTION

There being no further business, the board unanimously approved to adjourn the meeting at 2:37 p.m. on a motion by Trustee Schalk and a second by Trustee Davis.


ADJOURNMENT



RANDY GRASSHAM, CHAIRMAN

2/25/15

APPROVAL DATE



PHIL DAVIS, SECRETARY

2/25/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, February 25, 2015 at 12:00 p.m.

FEBRUARY 25, 2015

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel; vice chairman; Phil Davis, secretary, absent; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer, absent; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Chairman Randy Grassham.

INVOCATION

Trustee Williams moved to amend and approve the agenda, adding to section 6, Approval of moving March Board Meeting to March 25 with a second by Trustee Ressel. Motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the meeting on January 21, 2015 were unanimously approved on a motion by Trustee Ressel and second by Trustee Schalk.

**APPROVAL OF MINUTES OF
JANUARY BOARD MEETING**

Dr. Payne reported the college's budget to actual status as of December 31, 2014 and the preliminary financial statement for January 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

Due to the drop in enrollment, the college is below last year in revenues which is expected.

As of the end of December we are 58% into the year and have recognized 76% of budgeted revenues and obligated 56% of the expenses.

The financial report were approved on a motion by Trustee Ressel and second by Trustee Williams.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

Dr. Payne reported on the current projects

CONSTRUCTION UPDATE

Sikeston: The situation remains unchanged with Wright Construction.

Poplar Bluff: Proceeding according to plan. Alternative concrete panels have been selected to solve the brick issue. Olympus was very helpful in reaching a solution.

The planning retreat was held on January 31. This is the kick off for the planning and budget cycle. All budget managers were in attendance.

PLANNING RETREAT

The budget timeline was presented with a balance budget scheduled for presentation to the board in May and approval in June. This submission will be a line by line budget package.

PLANNING/BUDGETING TIMELINE

The Ag Expo was very successful. This is the ag event of the year. Done in partnership with the University of Missouri extension office.

AG EXPO

A team from the college attended the week in Jefferson City. Teresa Johnson, Missy Marshall, Ann Matthews, Bill and Connie Hampton represented the college. They were introduced on the floor and spent two days visiting with our legislators on behalf of the college.

THREE RIVERS WEEK IN JEFFERSON CITY

The reunion was well attended by the alumni. It was a great celebration that included a memorial to Ms. Cheri Ramsey along with a celebration of the 1200 wins for Coach Bess.

COACH BESS 1200 WINS AND RAIDER REUNION

Jazz Fest 2015 attracted 40 different schools for participation in the contest. There were several professional clinics. The music department did an outstanding job with the fair.

JAZZ FEST 2015

The center stage production of Doubt was postponed due to weather and will have performances February 24-27.

CENTER STAGE: DOUBT

The Scripts Spelling Bee contest will be Saturday, February 18. This winner of this competition will advance to the nationals which are held in Washington DC in May.

REGIONAL SPELLING BEE

This production will be in the Tinnin Center on March 1 at 2:00 pm.

PATRONS OF THE ARTS PRESENTS EMPEROR'S NEW CLOTHES

Dr. Payne explained to the board that this is a new addition to the agenda. Each month we will have a presentation of one of our programs that are offered. This month it is the Surveying Program. Ed Norton presented the certificate program that is embedded in the Civil and Construction Technology. Three River is one of six colleges in the state that offer this program for testing. With the addition of state of the art equipment, this program provides an opportunity to local students to get certified in Surveying.

PROGRAM SPOTLIGHT

Dr. Payne introduced the three employees spotlighted this month.

WE ARE ALL IN THIS TOGETHER

David Fielding, Instructor of Art: Mr. Fielding has been with the college for 20 years. He is responsible for most of the art work that hangs in the Tinnin Center. In addition to his teaching duties he also manages the Art Gallery. His favorite thing about working at Three Rivers is seeing students succeed and develop self-confidence.

Amanda Hicks, College Store-Off Campus and Online Coordinator: Ms. Hicks has been with the college for one year. She is responsible for ensuring that the students at the off campus sites have the books and supplies necessary for their classes. Her favorite thing about working at Three Rivers is the opportunity to help students succeed in school and life.

Rose Maxwell, Controller: Ms. Maxwell has been with the college for two years. She works behind the scenes to make sure that all of the pieces fit together in the financial services department. Her favorite thing about working at Three Rivers is being a part of an amazing community-impacting organization.

There was not an executive session

EXECUTIVE SESSION

**ITEMS FOR DISCUSSION,
CONSIDERATION AND VOTE**

Dr. Payne presented the options for Athletic Insurance Renewal. After discussion, Trustee Garrison made the motion to accept Arthur J Gallagher, zero deductible policy. With a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

**CONSIDERATION AND APPROVAL
OF ATHLETIC INSURANCE
RENEWAL**

Dr. Payne explained that this is an update to the existing policy to include new federal requirements and remain compliant with Missouri Statute. The associated regulation is included in the Appendix for review.

**CONSIDERATION AND APPROVAL
OF HSP 5110 – COMMUNICABLE
DISEASE POLICY**

On a motion by Trustee Schalk and a second by Trustee Williams the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne presented the proposed CTC Partnership Agreement.

CONSIDERATION AND APPROVAL OF THE CTC PARTNERSHIP AGREEMENT

On a motion by Trustee Ressel and a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne made the recommendation to accept the \$100,000 grant. This will allow the college to purchase additional nursing equipment for Kennett and Sikeston.

CONSIDERATION AND APPROVAL OF ACCEPTANCE OF DRA STATES' ECONOMIC DEVELOPMENT ASSISTANT PROGRAM GRANT

On a motion by Trustee Ressel giving approval and adoption of the resolution relating to the Delta Regional Authority for a grant as submitted to the Board in our February Board Book, and that President Payne and Chairman Grassham be authorized to execute all necessary and proper documents to secure the grant on behalf of the college and a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

On a motion by Trustee Schalk and a second by Trustee Williams the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

CONSIDERATION AND APPROVAL OF MOVING THE MARCH BOARD MEETING TO MARCH 25

On a motion by Trustee Schalk to approve the actions and a second by Trustee Ressel the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

CONSIDERATION AND APPROVAL OF PERSONNEL ACTION

There being no further business, the board approved to adjourn the meeting at 12:38 p.m. on a motion by Trustee Schalk and a second by Trustee Williams.

ADJOURNMENT



RANDY GRASSHAM, CHAIRMAN

3/25/15

APPROVAL DATE



PHIL DAVIS, SECRETARY

3/25/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, March 25, 2015 at 12:00 p.m.

MARCH 25, 2015

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel; vice chairman; Phil Davis, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Chairman Randy Grassham.

INVOCATION

Trustee Schalk moved to amend and approve the agenda and with a second by Trustee Williams the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the meeting on February 25, 2015 were unanimously approved on a motion by Trustee Ressel and second by Trustee Schalk.

**APPROVAL OF MINUTES OF
FEBRUARY BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of January 31, 2015 and the preliminary financial statement for February 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of February we are 67% into the year we have recognized 80% of our revenues and 61% of our budgeted expenses.

The financial report were approved on a motion by Trustee Schalk and second by Trustee Williams.

Ms. Eubank presented Enhancement Grant purchases for approval. These items are for the Nursing and Allied Health department and are sole source items.

These purchases were approved on a motion by Trustee Garrison and a second by Trustee Ressel.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

Representatives from the college attended both events to support the communities and to further establish our relations with the local supporters.

**KENNETT AND NEW MADRID
CHAMBER EVENTS**

Dr. Payne reported that the ribbon cutting was a great success. Over 150 people attended including past trustees and our local legislators. It was a celebration of a start of a new era in Sikeston.

SIKESTON RIBBON CUTTING

The ballet was a sellout. Dr. Payne explained that the Patrons of the Arts is completely funded by private donations. There are no college funds spent on any of the productions.

RUSSIAN BALLET: CINDERELLA

Dr. Martha Kirkman explained to the board the process that the DECA students participate in when they attend the national competition. All Missouri colleges and universities participated in the recent event in Jefferson City. Jessica Sedrick, a business management student won a place at the International Competition that will be held in April in Orlando, Florida.

DECA STUDENT TO NATIONAL COMPETITION

Ms. Sedrick said that it was a learning experience and an opportunity for her to be involved. She is excited about going to the International Competition and hopes to win.

Lyle Witcher, the CCSBA Campus Missionary presented the activities that students in the BSU participated in over Spring Break. A group of 14 students went to East St. Louis to work with the Christian Activity Center. They cleaned, painted, babysat, put equipment together as well as conducting some English speaking classes for refugees from Bosnia, Iraq, Iran and Somalia.

BSU SPRING BREAK EXPERIENCE – PROJECT ST. LOUIS

Mr. Witcher thanked the board for allowing the BSU to partner with the college in serving our students.

Dr. Payne explained the PTK competition for the All Missouri team. The college had two students place on the teams. One on the 3rd team and one on the 5th team. Micaela Griffin and Amanda Hendrix are the students that won. Dr. Mairead Ryan-Anderson ensures the students are prepared and ready to compete.

PTK ALL MISSOURI SCHOLARSHIPS

Dr. Brenda Russell, Liz Deken and Jack Armor presented the board with information on the Big Bang Theory for Girls. 14 districts (130 girls) participated in the event. The focus was in the math and science career education fields. The instructors along with partners from MoDOT and the US Army Corp of Engineers created hands on sessions for each of the career areas. The day was very successful.

BIG BANG THEORY FOR GIRLS

Center Stage will present Oklahoma on April 16, 17 and 18 at 7pm and on the 19th at 2pm.

CENTER STAGE - OKLAHOMA

Patrons of the Arts present Mark Russell on Thursday, April 23

PATRONS OF THE ARTS

The Student Excellence Awards will be held on Friday, May 8 at 6pm. The college will honor the best and brightest.

STUDENT EXCELLENCE AWARDS

Graduation 2015 will be held on Friday, May 15, 7pm at the Black River Coliseum.

GRADUATION – MAY 15, 2015

This event will be held Friday, March 27, 11am at the Bess Activity Center.

VIETNAM VETERANS WELCOME HOME

Jack Armor presented information on the program. Three Rivers is the largest grant-funded fire training provider in Missouri. The program is a regular part of mass casualty training. The program provides training in basic firefighting, hazmat protocols and many other related areas. Mr. Armor is preparing to apply for accreditation for the Associates program in Fire Science.

PROGRAM SPOTLIGHT – FIRE SCIENCE

Dr. Payne presented the following employees to the board:

WE ARE ALL IN THIS TOGETHER

Julie Becker, Instructor, Information Systems Technology, and Department Chair: Ms. Becker has been with the college for 19 years. Her favorite thing about working at the college is helping students to succeed in their careers. Dr. Payne congratulated Julie on her fantastic attitude toward faculty and students

Robert Abney, Technical Director-Tinnin Center: Mr. Abney has been with the college for 19 years. His favorite thing about working at the college is the applause of an audience at the end of a successful show. Dr. Payne congratulated Robert on always making everything work and never quitting.

Jennifer Hood, Administrative Assistant, Career Education & Workforce Development: Ms. Hood has been with the college for 12 years. Her favorite thing about working at the college is the opportunity to help create a strong workforce in the area. Dr. Payne congratulated her on her strong ability to work with the leaders in the industry that we partner with.

Trustee Garrison made the motion with a second from Trustee Schalk to move into executive session. The board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

EXECUTIVE SESSION

Dr. Payne explained that the changes to the existing policy was a change to the meeting date and time as well as removing the section that relates to firearms. This section has been included in

ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE

CONSIDERATION AND APPROVAL OF CHANGES TO BOARD POLICY 0410 – TRUSTEE MEETINGS AND

the general policy on weapons.

**COLLEGE POLICY HSP 5120
FIREARMS AND WEAPONS**

This policy ensures that the college is complying with all state and federal regulations.

Trustee Garrison moved that the Board of Trustees accept and approve the recommended changes in Board Policy 0410 and College Policy HSP 5120 relating to firearms and weapons as presented in the Board Book. With a second by Trustee Williams the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that the contract would provide Campus Police services through the Poplar Bluff Police Department. The college will be provided with a School Resource Office Monday – Thursday, 7am – 10pm and Friday, 7am – 5pm. All other times the campus will be part of the regular patrol zone.

**CONSIDERATION AND APPROVAL
OF THE CONTRACT FOR THE
SCHOOL RESOURCE PROGRAM**

Trustee Schalk moved that the Board of Trustees accept and approve the proposed contract between Three Rivers College and the City of Poplar bluff for policing and resource office services as submitted in the Board Book. He further moved that Dr. Wesley Payne be authorized and directed to execute the Contract on behalf of the college. With a second by Trustee Davis the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that this would be a rental of space. There could be opportunities for training as we move toward a police training program.

**CONSIDERATION AND APPROVAL
OF THE MOU FOR THE JOINT 911
CALL CENTER**

Trustee Davis moved that the Board of Trustees accept and approve the proposed Memorandum of Agreement between Three Rivers College, the City of Poplar bluff, and the Butler county Emergency Management Agency, relating to the housing of a 911 call center on the Three Rivers' Poplar Bluff campus as presented in the board book. He further moved that Dr. Wesley Payne be authorized and directed to execute the Memorandum of Agreement on behalf of the college. With a second by Trustee Garrison the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that as a Service members Opportunity College, Three Rivers is proposing to provide educational opportunities for our veterans and their immediate family member in-district tuition without regard to the residence of the individual.

**CONSIDERATION AND APPROVAL
OF THE VETERAN TUITION
PROPOSAL**

This is in support of the military personnel and an honor to their service.

Trustee Ressel moved that the Board of Trustees accept and approve the proposed tuition policy for Veterans as presented in the board book. He further moved that the policy be adopted by the board. With a second by Trustee Williams the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that for more than a decade, state appropriations for public higher education have decreased across the nation. This created a higher reliance on tuition dollars to fund the increased annual costs, strategic improvement, maintain quality and remain competitive. The five year plan will allow the college the flexibility of increasing tuition to cover additional fixed costs.

Trustee Williams moved that the Board of Trustees accept and approve the proposed tuition plan for the fiscal years of 2016 through 2020 as presented in the Board Book. He further moved that the plan be adopted by the Board. With a second by Trustee Ressel the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that the SEMO consortia reviewed the options for the FY16 plan and has recommended that the consortia change from the current carrier to Anthem BlueCross BlueShield. The Administration is recommending moving to this plan in order to continue to provide employee insurance and the HRA that is currently in place.

Trustee Ressel moved that the Board of Trustees accept and approve the proposed Employee Health Benefit Plan as presented in the board book. He further moved that the plan be adopted by the Board, and that Dr. Wesley Payne be authorized and directed to execute all documents required to participate in the plan. With a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Trustee Garrison made the motion to approve Ms. Cornman's employment and acceptance of Ms. Parks' resignation. He requested discussion regarding Mr. Thielemier. The motion was tabled.

Trustee Garrison made the motion to enter Executive Session.

**CONSIDERATION AND APPROVAL
OF TUITION PLAN FOR FY2016-
FY2020**

**CONSIDERATION AND APPROVAL
OF THE EMPLOYEE HEALTH
BENEFIT PLAN**

**CONSIDERATION AND APPROVAL
OF PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

EXECUTIVE SESSION

With a second by Trustee Schalk the board was polled as follows:
Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes;
Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

The board returned to open session prepared to vote on the personnel actions and the associated documents. On a motion by Trustee Garrison to accept personnel actions and associated documents presented in the board book and a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

There being no further business, the board approved to adjourn the meeting at 2:02 p.m. on a motion by Trustee Schalk and a second by Trustee Davis.

**CONSIDERATION AND APPROVAL
OF PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

ADJOURNMENT



RANDY GRASSHAM, CHAIRMAN



APPROVAL DATE



PHIL DAVIS, SECRETARY



APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, April 20, 2015 at 12:00 p.m.

MARCH 25, 2015

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel; vice chairman; Phil Davis, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Chairman Randy Grassham.

INVOCATION

Chairman Grassham called for nominations for temporary chairman and temporary secretary for the purpose of reorganizing the board of trustees. Trustee Davis nominated Dr. Wesley Payne as temporary Chairman and Janine Heath as temporary Secretary to the Board of Trustees. Trustee Schalk made a motion to cease nominations. Trustee Ressel seconds the motion. The nominations were unanimously approved.

**APPOINTMENT OF TEMPORARY
CHAIR AND SECRETARY**

Dr. Payne thanked Trustee Grassham for his direction of the board and presented him a plaque on behalf of the college.

Temporary Chairman Payne calls for nominations for the 2015-2016 Board of Trustees Slate of Officers. Trustee Garrison nominated the following 2015-2016 officers: Ben Ressel, Chairman; Phil Davis, Vice-Chairman; Chris Williams, Secretary; Eric Schalk, Treasurer; Darren Garrison, member; Randy Grassham, member. The nominations were unanimously approved with a second by Trustee Davis.

The reorganization of the board of trustees was in accordance to the Public School Laws of Missouri and the rotation schedule as recorded in the April 15, 1992 Board of Trustee meeting.

After the reorganization was complete, Trustee Ressel assumed the duties of chairman.

Trustee Schalk moved to approve the agenda and with a second by Trustee Garrison the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the meeting on March 25, 2015 were unanimously approved on a motion by Trustee Garrison and second by Trustee Grassham.

**APPROVAL OF MINUTES OF
FEBRUARY BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of February 28, 2015 and the preliminary financial statement for March 2015.

CONSIDERATION OF COLLEGE FINANCIAL REPORT

As of the end of March we are 75% into the year we have recognized 84% of our revenues and 71% of our budgeted expenses.

The financial report were approved on a motion by Trustee Davis and second by Trustee Williams.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

Seven staff and faculty members attended the HLC Annual conference in Chicago. Attendance at this conference broadens the knowledge base regarding the accreditation process. The college voluntarily joined the HLC many years ago in order to be regionally accredited and be eligible to receive federal funds. This is a peer group review, evaluating whether or not the college has met the expectations. HLC provides various consulting services for weak areas throughout the college.

HLC CONFERENCE

April is Community College month. This is nationally recognized with various ceremonies throughout the country celebrating the services that community colleges offer. Transfer to four year universities, job preparedness and instruction in a personal way due to the small class sizes.

COMMUNITY COLLEGE MONTH

Dr. Mairead Ryan-Anderson was recognized at the recent Chamber of Commerce Teacher of the Year banquet for excellence in teaching.

CHAMBER OF COMMERCE

The 2015 recipient for the Governor's Award – Excellence in Teaching was Dr. Mairead Ryan-Anderson.

TEACHER OF THE YEAR BANQUET PTK AND GOVERNOR'S AWARD FOR EXCELLENCE IN TEACHING

UPCOMING EVENTS

Tim Thompson, Cindy White and Buddy White combined forces and will present Oklahoma! April 16-19 at the Tinnin Center.

CENTER STAGE PRESENTS OKLAHOMA

The Industrial & technology Fair will be held April 22 in the Bess Activity Center. This is the annual showcase for technical skills or our area high school students. Three Rivers will present a scholarship to the winner of the competition.

INDUSTRIAL AND TECHNOLOGY FAIR

Mark Russell will perform the final Patrons of the Arts show on

PATRONS OF THE ARTS PRESENTS

April 23. Mr. Russell is a well-known political satirist.

MARK RUSSEL

Three Rivers will recognize, celebrate and honor the academic achievements of 81 new inductees into the PTK honor society.

PTK INDUCTION

In partnership with DECA and the Poplar Bluff Chamber of Commerce, Three Rivers will host the Merchant Showcase on April 25. There will be approximately 60 vendors and we expect 1500 visitors to the showcase.

MERCHANT SHOWCASE

Cindy White and gospel choirs from around the area will present "Shall we Gather at Three Rivers?" on April 25 in the Tinnin Center.

"SHALL WE GATHER AT THREE RIVERS?"

The annual Student Art Exhibit will begin April 27 and continue until May 8. This event allows students to display their work for the semester. The awards ceremony will take place on April 30 at 6pm.

ANNUAL STUDENT ART EXHIBIT

The Employee Appreciation Lunch will be on May 1 at 12 noon in the Bess Activity Center.

EMPLOYEE APPRECIATION LUNCH

Capping off the musical semester, Buddy and Cindy White will conduct the Music Department Concert on May 4 at 7pm.

MUSIC DEPARTMENT CONCERT

Students that have been selected by the faculty will be recognized for their achievements at the Student Excellence Awards on May 8 at 6pm in the Tinnin Center.

STUDENT EXCELLENCE AWARDS

The Nursing Pinning Ceremony will take place on May 15 at 2pm in the Tinnin Center. This will celebrate our latest crop of nursing graduates.

NURSING PINNING CEREMONY

Three Rivers Spring 2015 Commencement will take place on May 15, 7:00 pm at the Black River Coliseum.

2015 COMMENCEMENT

The MCCA Trustee and Administrative Professions Spring Conference will be held on May 20 – 22 at the Lake of the Ozarks.

MCCA TRUSTEE AND ADMIN SPRING CONFERENCE

Dr. Martha Kirkman presented to the board the Business Management program. This is the 5th largest major at the college; partners closely with DECA to help promote student skills; and assists in organizing the annual Merchant Showcase. The program is designed to provide not only an instructional component but also internships in the community for a hands-on experience for the students. Dr. Kirkman reviewed the programs within the Business Management degree explaining the collaboration process between area business owners/leaders and the curriculum offered to the students.

PROGRAM SPOTLIGHT: BUSINESS MANAGEMENT

Dr. Payne presented three members of the faculty and staff:

WE ARE ALL IN THIS TOGETHER

Michelle Fisher, Instructor of Biological Science. Ms. Fisher has been with Three Rivers for 14 years and her favorite thing about working here is the collaboration by the Three Rivers team to help our students. Dr. Payne congratulated her on bringing science to life for the students through innovation in the classroom and may outside field trips.

Wendy Spradling, Manager of Academic Records. Ms. Spradling has been with the college for 9 years and her favorite thing about working here is watching the growth of students across their academic career. Dr. Payne congratulated her on maintaining the accuracy of all student records as well as her involvement with the veterans.

Robby Calvert, Coordinator, Disability Services. Mr. Calvert has been with the college for 14 years and his favorite thing about working here is the sense of teamwork and everyone striving together. Dr. Payne congratulated Robby on his dedication to making sure that the students are taken care of.

Trustee Schalk made the motion with a second from Trustee Garrison to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

EXECUTIVE SESSION

Dr. Payne explained that the revision to this policy was due to the State of Missouri mandating TB testing for new students. Trustee Schalk with a second by Trustee Garrison made the motion to accept the policy revisions. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

**ITEMS FOR DISCUSSION,
CONSIDERATION AND VOTE**

**CONSIDERATION AND APPROVAL
OF COLLEGE POLICY SP-2210-
ADMISSIONS REQUIREMENTS**

Dr. Payne presented the proposed board meeting dates for FY16. On a motion by Trustee Davis and a second by Trustee Schalk for approval of the dates the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

**CONSIDERATION AND APPROVAL
FO FY16 BOARD OF TRUSTEE
MEETING DATES**

Dr. Payne presented the proposed college holiday schedule for FY16. On a motion by Trustee Garrison and second by Trustee Schalk for approval of the holiday schedule the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

**CONSIDERATION AND APPROVAL
OF FY16 HOLIDAY SCHEDULE**

Dr. Payne explained that each year the board meets with the college administrative team to review the upcoming annual plans. This meeting is normally two weeks before the scheduled June board meeting. On a motion by Trustee Williams and a second by Trustee Davis to accept the proposed June 10, 215 date the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL
OF BOARD RETREAT MEETING
DATES

On a motion by Trustee Schalk to accept personnel actions and associated documents presented in the board book and a second by Trustee Garrison the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL
OF PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS

There being no further business, the board approved to adjourn the meeting at 2:40 p.m. on a motion by Trustee Schalk and a second by Trustee Davis.

ADJOURNMENT



BEN RESSEL, CHAIRMAN

5/20/15

APPROVAL DATE



CHRIS WILLIAMS, SECRETARY

5/20/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, May 20, 2015 at 12:00 p.m.

MAY 20, 2015

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman; Chris Williams, secretary; Erick Schalk, treasurer; Darren Garrison, member; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Trustee Randy Grassham.

INVOCATION

Trustee Garrison moved to approve the agenda and with a second by Trustee Schalk the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the meeting on April 15, 2015 were unanimously approved on a motion by Trustee Schalk and second by Trustee Williams.

**APPROVAL OF MINUTES OF APRIL
BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of March 31, 2015 and the preliminary financial statement for April 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of April we are 83% into the year we have recognized 90% of our revenues and 78% of our budgeted expenses. Revenues are behind the budget due to the reduced enrollment. The college is controlling expenses in order to offset the loss in revenue.

Ms. Eubank reviewed the current bid report noting that the audit bids have been received and the Student Refund Services bids have been received but not reviewed.

The financial report were approved on a motion by Trustee Garrison and second by Trustee Schalk.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

During the recent Chamber banquet Three Rivers College was recognized as the business of the year. Sikeston has been a great supporter of the college in order to realize the construction of the new building.

SIKESTON CHAMBER BANQUET

There were 81 students inducted during the event. Dr. Ryan-Anderson has worked with the students and has been a great leader of the chapter.

PTK INDUCTION EVENT

The Merchant Showcase is an annual event produced by a partnership with the Chamber of Commerce and the DECA students. There were 61 booths this year with approximately 1500 attendees.

MERCHANT SHOWCASE

Cindy White discussed the gospel choir fest. It was well attended by the community.

SHALL WE GATHER AT THREE RIVERS?

The appreciation lunch was to recognize the employee's efforts to go above and beyond each day. It was a casual celebration of employees, faculty and adjuncts.

EMPLOYEE APPRECIATION LUNCHEON

The Student Art Show is an annual event that showcases the best of our art students. It is the culmination of the student's work.

STUDENT ART SHOW

The concert combines the symphonic band comprised of the community and college students; the jazz band and the choir from the college. It is an academic program that serves both the students and the community.

MUSIC DEPARTMENT CONCERT

The Career Tech Information fair was held May 7. It is intended to spread the word about our career/tech programs.

CAREER TECH INFORMATION FAIR

The Achieve program focuses on high risk students. First generation, low income or special need. The graduation celebrates the student's success.

ACHIEVE GRADUATION CELEBRATION

The brightest and best student from each instructional program and student organization is recognized.

STUDENT EXCELLENCE AWARD CEREMONY

Mass Casualty Day is a hands on training opportunity for all emergency systems in the community in conjunction with the students in our nursing and allied health department.

MASS CASUALTY DAY

The Libla family has donated a 7 figure donation to the Libla Family Sports Complex. This is a major step in moving to the realization of the building of the facility.

LIBLA FAMILY DONATION

On May 15 the nursing class of 2015 had the opportunity to be pinned by family and to take the nursing oath at the ceremony that was held at 2:00 p.m.

NURSES PINNING CEREMONY

Larry DeWitt, a past graduate of Three Rivers was the speaker. The focus was on the students and their accomplishments. Dr. Payne gave a big thanks to Tracy King and all that assisted in

COMMENCEMENT 2015

making this a memorable event.

Heather Carlton presented the current redesign of the Information Systems Technology program. This program includes Executive/Legal, Medical, Medical Billing/Coding and Microcomputer options. It includes a hands-on internship component.

**PROGRAM SPOTLIGHT:
INFORMATION SYSTEMS
TECHNOLOGY**

Ms. Carlton explained that the redesign was accomplished by meeting with industry professions in the community.

Dr. Payne presented the following employees:

WE ARE ALL IN THIS TOGETHER

Cindy White, Instructor, Music: Cindy has been with the college for 31 years. Her favorite thing about working with the college is the ability to use music to make a difference in the lives of students. Dr. Payne congratulated Ms. White for her dedication to the students and the program. She is the reason we have the 2+2 Bachelor of Music Ed. Degree with CMU.

Kathy Richardson, System Administrator: Kathy has been with the college for 32 years. Her favorite thing about working with the college is the people that she has met and the friendships created. Dr. Payne explained that Ms. Richardson manages the database for all of our computerized operations.

Stacey Ward, Coordinator, Library Public Services: Stacey has been with the college for 31 years. His favorite thing about working with the college is the great people he works with and the sense of family among the staff. Dr. Payne congratulated Mr. Ward for going the extra mile to assist and make everyone feel welcome.

Trustee Garrison made the motion with a second from Trustee Schalk to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

EXECUTIVE SESSION

Trustee Schalk made the motion that the board confirm and approve the donor agreement between the Libla family, three rivers College, and the Three Rivers Endowment Trust which was entered into by President Payne and Trustee Chairman Ben Ressel on May 11th, 2015. I further move that based on the terms of the agreement, the anticipated new sports complex on the Poplar Bluff campus of Three Rivers College shall bear the name "The Libla Family Sports Complex". On a second by Trustee Williams the

**ITEMS FOR DISCUSSION,
CONSIDERATION AND VOTE**

**CONSIDERATION AND APPROVAL
OF NAMING RIGHTS FOR THE
SPORTS COMPLEX**

board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Charlotte Eubank explained that the board engages the professional services of an accounting firm to conduct the required annual audit of the college. It is the recommendation of the college to award the bid to Kraft, Miles & Tatum.

CONSIDERATION AND APPROVAL OF INDEPENDENT AUDIT FIRM FOR FY15, FY16, AND FY17

On a motion by Trustee Garrison and second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, abstained.

Dr. Payne explained that this is the continuation of ensuring that our policies are updated. On a motion by Trustee Davis and second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

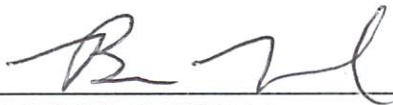
CONSIDERATION AND APPROVAL OF SP-2130 – STUDENT GRIEVANCE

On a motion by Trustee Davis to accept personnel actions and associated documents presented in the board book and a second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL OF PERSONNEL ACTIONS

There being no further business, the board approved to adjourn the meeting at 2:25 p.m. on a motion by Trustee Schalk and a second by Trustee Davis. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

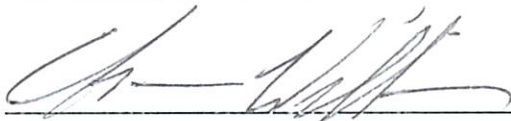
ADJOURNMENT



BEN RESSEL, CHAIRMAN

7/15/15

APPROVAL DATE



CHRIS WILLIAMS, SECRETARY

7/15/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The Board of Trustees retreat meeting was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, June 10, 2015 at 9:00 a.m.

JUNE 10, 2015

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman; Chris Williams, secretary; Eric Schalk, treasurer; Darren Garrison, member; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Trustee Randy Grassham.

INVOCATION

On a motion by Trustee Schalk and second by Trustee Garrison the agenda was amended to move the Executive Session before the Items for Discussion, Consideration & Vote and approved.

**APPROVAL OF BOARD MEETING
AGENDA**

Dr. Payne presented the FY16 planning priorities and the process that was followed in their development.

**FY16 PROPOSED BUDGET
PRESENTATION**

Annual planning retreat in January

SPOL Plans developed

Budget cycle entered in March

In May all budget managers met to provide input in the balancing of the budget – need vs. want.

Copy of the budget given to the board at the May meeting

Charlotte Eubank presented the budget. Approximately \$2 million dollars of the \$27 million is a result of increased tuition. Discussion included KPI funding, transitional programs and faculty responsibilities. Dr. Payne explained the faculty evaluation process and incentives that are available to promote increased participation. Ms. Eubank explained that the college only included state appropriations that are solid. If additional money is received from the state, distribution of these funds will be determined by reviewing the budget manager's requests that were not funded.

Dr. Payne presented the new organizational charts for the college. He informed the board that these charts would be posted to the web to assist the public in determining contact information for the various departments and personnel.

**DISCUSSION OF THE
ORGANIZATION CHART**

Dr. Payne reviewed the processes associated with the policies and regulations. All policies are brought to the board for approval. Regulations are presented as informational items and have been approved by the administration.

**DISCUSSION OF POLICIES AND
PROCEDURES**

Several policies and regulations were reviewed in detail with the board.

The meeting was adjourned at 12:00 for lunch.

Trustee Schalk made the motion with a second from Trustee Williams to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, no; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

EXECUTIVE SESSION

ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE

Trustee Williams made the motion to accept the FY2016 Budget as presented. On a second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL OF FY2016 BUDGET

Trustee Schalk made the motion to cancel the June board meeting. On a second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL TO CANCEL THE JUNE 24, 2015 BOARD MEETING

Trustee Schalk moved that the college president be authorized to execute all paperwork to award the construction management contract to Brockmiller construction pending further negotiations. On a second by Trustee Garrison, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL OF THE CONSTRUCTION MANAGER CONTRACT

There being no further business, the board approved to adjourn the meeting at 2:15 p.m. on a motion by Trustee Schalk and a second by Trustee Garrison. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, no.

ADJOURNMENT



BEN RESSEL, CHAIRMAN

7/15/15

APPROVAL DATE



CHRIS WILLIAMS, SECRETARY

7/15/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, July 15, 2015 at 12:00 p.m.

JULY 15, 2015

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman; Chris Williams, secretary; Erick Schalk, treasurer; Darren Garrison, member; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Trustee Randy Grassham.

INVOCATION

Trustee Schalk moved to approve the agenda and with a second by Trustee Williams the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the meeting on May 20, 2015 were unanimously approved on a motion by Trustee Garrison and second by Trustee Schalk.

**APPROVAL OF MINUTES OF MAY
BOARD MEETING**

The minutes of the meeting on June 10, 2015 were unanimously approved on a motion by Trustee Schalk and a second by Trustee Grassham.

**APPROVAL OF MINUTES OF JUNE
BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of May 31, 2015 and the preliminary financial statement for June 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of June we have recognized 97% of our budgeted revenues. Enrollments were below projections, as reflected in the 94% of tuition and fees budget being realized as well as only 89% of auxiliary revenues. The college is controlling expenses in order to offset the loss in revenue.

Ms. Eubank discussed the approval of the Certificate of Deposit bid recommending that the college accept the bid from People's Community Bank for an interest rate of 1.10% which was considerably higher than the other bids received

Ms. Eubank reviewed the current bid report noting that the audit bids have been received and the Student Refund Services bids have been received but not reviewed.

Year-end Profit/Loss statements for the off-site locations were presented for review.

Trustee Schalk made the motion to accept the financial report as presented with a second by Trustee Garrison. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, abstain.

Dr. Payne presented the President's Report as an update to the board on recent events.

Mark Sanders, Instructor, English presented the Regional winner, River Blunt. River placed 22nd in the nation out of 300 constants. The college has participated with Scripps as an official sponsor for 7 years. There are 19 schools over 11 counties that participate in our region. Several local businesses and organizations support our efforts which allow the families to travel with the winning student.

Dr. Payne updated the board on the official signing of the MOU with SEMO, HLG and CMU. This reaffirms the relationship with the three universities and Three Rivers College and affords the opportunity for our students to complete a 4 year degree on the campus of Three Rivers.

Cale Emmett, Rodeo Coach presented the outcome of the 2nd National Rodeo attended by Three Rivers. The rodeo is in Casper, WY each year. Callie Stanhouse was 7th overall in goat tying. Cale reminded the board that we are hosting for the 2nd year one of the 10 Regional Collegiate Rodeos. The dates are October 22 – 24 and will be held at the Black River Coliseum.

Dr. Payne presented information about the recent New York Theater Trip. This is an annual trip that is organized by Tim Thompson, Theater Director. There were 28 participants this year consisting of 5 students, 5 staff/faculty and 18 community members. The group enjoyed tours of Radio City Music Hall, St. John the Divine, St. Patrick's Cathedral, Fifth Avenue tour and much more in their 5 days in the city. Planning for next year's trip has begun.

Children's Drama Camp is scheduled for July 27-31. There are 60 children from the area that have signed up for the camp. JoNeli Seifert will join Tim Thompson and the Three Rivers theatre Students in acting, improvisation, musical theatre song and dance, stage makeup, and much more. Public performance will be held in the Tinnin Center on July 31st at 11am.

Center Stage presents Nunsense on August 6-8 at 7pm and August 9 at 2pm. The show is a funny campy look at the seven surviving nuns from a convent, where the convent cook accidentally

PRESIDENT'S REPORT

REGIONAL SPELLING BEE WINNER

UNIVERSITY CENTER MOU SIGNING

NATIONAL COLLEGIATE RODEO RESULTS

NEW YORK THEATER TRIP

CHILDREN'S DRAMA CAMP – JULY 27

CENTER STAGE PRESENTS "NUNSENSE"

poisoned the rest of the nuns who were not at bingo.

Brad Thielemier provided information on the upcoming Three Rivers Endowment Trust Golf Tournament. Due to Mother Nature the tournament was moved from June 19 to July 17. There are 21 teams that have registered and several sponsorships from the local businesses and community members.

Fall 2015 Convocation is scheduled for August 10. This is the kick off day for the academic year. Dr. Payne will provide additional details as plans are finalized. All board members are encouraged to attend.

Todd Allen, Director of Achieve announced to the board that the college has received the SOS/TRIO grant for \$1.5 million over the next five years. This grant has funded the Achieve efforts for almost 20 years.

Dr. Payne presented the following employees:

Edie Dilbeck, Executive Assistant to the Vice President of Learning:

Edie has been with the college for 20 years. Her favorite thing about working at the college is all of the great people she has been fortunate to work with. Dr. Payne congratulated Edie on her career with the college. "Edie is one of the most important person on campus" said Dr. Payne. She advises more students than anyone else and most have problems that no one else can solve.

Mark Hopper, HVAC Maintenance Technician: Mark has been with the college for 5 years. His favorite thing about working at the college is the camaraderie of the people he works with. Dr. Payne stated that Mark was a great addition to the staff. No matter what he is asked to do, Mark does it with a smile. He makes a difference every day.

Kevin Wheeler, instructor, Mathematics: Kevin has been with the college for 16 years. His favorite thing about working at the college is working with the great faculty and staff. Dr. Payne congratulated him on being an excellent math teacher. Kevin makes a difference in the lives of his students.

Trustee Schalk made the motion with a second from Trustee Davis to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

**ENDOWMENT TRUST GOLF
TOURNAMENT – JULY 17**

CONVOCATION – AUGUST 10

ACHIEVE GRANT

WE ARE ALL IN THIS TOGETHER

EXECUTIVE SESSION

**ITEMS FOR DISCUSSION,
CONSIDERATION AND VOTE**

Dr. Payne explained that this resolution will allow the college to be reimbursed funds expended for the project prior to the bond issue.

**CONSIDERATION AND APPROVAL
OF RESOLUTION OFR
REIMBURSEMENT OF FUNDS
FROM BOND PROCEEDS**

On a motion by Trustee Schalk and a second by Trustee Williams the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that this is a standing committee consisting of the Chairman of the Board, Treasurer and board member. Chairman Ressel recommended Eric Schalk, Treasurer and Darren Garrison, Trustee to be appointed to the committee.

**CONSIDERATION AND
APPOINTMENT OF THE AUDIT
COMMITTEE**

On a motion by Trustee Williams and second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Due to the timing of the tax information being provided to the college it is recommended by the administration to move the August board meeting to August 27.

**CONSIDERATION AND APPROVAL
OF MOVING AUGUST BOARD
MEETING TO AUGUST 27**

On a motion by Trustee Davis and a second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

A separate board of trustees meeting must be held each year in August to discuss setting the rate of taxation for the current fiscal year. This meeting must be held no later than August 28 and must be a separate meeting. Administration recommended scheduling this meeting for August 27 at 11:45am.

**CONSIDERATION AND APPROVAL
OF SPECIAL TAX LEVY BOARD
MEETING**

On a motion by Trustee Schalk and a second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

During the annual Building Corporation meeting held on June 24, 2015 member terms were extended and officers were elected. According to the bylaws the member/officer of the building corporation shall be approved by the board of trustees of Three Rivers Community College. The slate of officers:

**CONSIDERATION AND APPROVAL
OF THREE RIVERS BUILDING CORP
OFFICERS**

Randy Winston, President
Steve Halter, Vice-President

Charlotte Eubank, Treasurer
Dr. Wesley Payne, Secretary
Janine Heath, Assistant Secretary

On a motion to approve the officers by Trustee Davis and a second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

The current policy must be re-adopted bi-annually and resent to the state. No changes have been made to the policy. College administration recommends the board re-adopt the existing policy.

On a motion by Trustee Schalk and a second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

The college is requesting that the board authorize the chief Financial Officer to select the highest and best bidder at the time of maturity of the CD and reinvest the money. The information will be brought to the next board meeting for board approval. This will allow the college to ensure that the monies are reinvested at the highest rate in a timely manner. This will result in maximization of our return on investment by taking advantage of the highest rates available in a timely manner.

On a motion by Trustee Garrison and second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that there were minor changes to the policy required in order to be in compliance with Violence Against Women Reauthorization Act and the associated Clery Act. Administration recommendation is to approve the policy with changes.

On a motion by Trustee Schalk and second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that there were minor changes to the policy required in order to be in compliance with Violence Against Women Reauthorization Act and the associated Clery Act. Administration recommendation is to approve the policy with changes.

**CONSIDERATION AND APPROVAL
OF BOARD POLICY BP-0343-
CONFLICT OF INTEREST**

**CONSIDERATION AND APPROVAL
FOR INVESTING CERTIFICATES OF
DEPOSITS**

**CONSIDERATION AND APPROVAL
OF GP 1210-CIVIL RIGHTS, TITLE
IX, SECTION 504**

**CONSIDERATION AND APPROVAL
OF GP 1240 - HARASSMENT**

On a motion by Trustee Davis and second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

On a motion by Trustee Garrison to accept personnel actions and associated documents presented in the board book and a second by Trustee Williams the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

There being no further business, the board approved to adjourn the meeting at 2:35 p.m. on a motion by Trustee Schalk and a second by Trustee Davis. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

**CONSIDERATION AND APPROVAL
OF PERSONNEL ACTIONS**

ADJOURNMENT



BEN RESSEL, CHAIRMAN

8/27/15

APPROVAL DATE



CHRIS WILLIAMS, SECRETARY

8/27/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Thursday, August 27, 2015 at 12:00 p.m.

AUGUST 27, 2015

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman, absent; Chris Williams, secretary; Eric Schalk, treasurer; Darren Garrison, member, absent; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Dr. Mary Lou Brown, vice president for academic and student services; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Trustee Randy Grassham.

INVOCATION

Trustee Schalk moved to approve the agenda and with a second by Trustee Williams the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the meeting on July 15, 2015 were approved on a motion by Trustee Grassham and second by Trustee Williams.

**APPROVAL OF MINUTES OF JULY
BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of June 30, 2015 and the preliminary financial statement for July 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of July we have recognized 27% of our budgeted revenues. This includes a portion of the summer registrations and fall registrations through July 2015. We have obligated 7% of our budgeted expenses at 8% into the new fiscal year.

Ms. Eubank reviewed the current bid report noting that the bid for Student Refund Services has been awarded to Higher One and that the Advanced Manufacturing bids have been received but not yet awarded.

Trustee Schalk made the motion to accept the financial report as presented with a second by Trustee Williams, the motion was approved.

Dr. Payne introduced the following individuals:

Dr. Mary Lou Brown as the Vice President for Academic and Student Services

Steve Lewis and Liz Deken as Faculty Co-Chairs

Kenny Bullington as past Faculty Chair

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

The 3rd Annual TRET Golf Tournament was a success even though weather forced a reschedule of the event. The estimate of net earnings from the event is between \$8,000 and \$10,000.

3RD ANNUAL TRET GOLF TOURNAMENT

The Bank of Grandin donated a significant six figure donation to the Libla Family Sports Complex.

BANK OF GRANDIN PLEDGE SIGNING

One of our ACAD 101 classes hosted a card signing to lift the spirits of the soldiers overseas. Over 300 cards were signed by students to be sent to the soldiers.

ACAD 101 CARD SIGNING

Nursing and Allied Health is now back on campus. This is a great benefit to faculty and students.

NURSING DEPARTMENT MOVE

Nonsense was the last Center Stage show of the 2015 season. It was great quality and had excellent participation from the community and college.

NUNSENSE

Fall Convocation 2015 was a gathering of all college employees to "kick-off" the fall semester. Presentations included Title IX training and a visit from our HLC liaison.

CONVOCATION

The Welcome Back Picnic for River Ridge residents was held on August 15. This allows the students to visit and get to know the other residents in an informal gathering.

HOUSING STUDENTS WELCOME BACK

Our fall enrollment is slightly down which is in keeping with the current trend.

ENROLLMENT FALL

The City of Kennett is hosting a reception for SEMO and TRC on September 8. This will be an opportunity for Dr. Vargas and Dr. Payne to interact with the community leaders.

TRC-SEMO RECEPTION

Dr. Payne presented the following employees:

WE ARE ALL IN THIS TOGETHER

Kenny Bullington, Instructor, Mathematics: Mr. Bullington is highly engaged in his work. He is student focused and has a large impact on the students in his classroom.

Bridgett Barnhill, Asst. System Administrator/Institutional Researcher: Ms. Barnhill's favorite thing about working at Three Rivers is the feeling of being part of an organization that changes lives. She is most proud of being able to provide the resources to help colleagues succeed. Ms. Barnhill approaches her job by learning the function and then working on making the processes

and flow better for the college family.

Virginia Watson, Administrative Assistant, Nursing/Allied Health:

Ms. Watson has held many different positions at the college. Her positive attitude to take care of the students and faculty is the measure of her success.

Trustee Schalk made the motion with a second from Trustee Grassham to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

On a motion by Trustee Schalk to give Dr. Payne the authority to negotiate and enter into a contract with the Bread Co for food service on campus and a second by Trustee Williams, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

Trustee Grassham made the motion to accept the naming rights and with a second by Trustee Schalk, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

Trustee Williams made the motion to accept Trustee Ressel's recommendation of nomination of Trustee Eric Schalk for appointment to the Sick Bank Committee and a second by Trustee Grassham, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

Dr. Payne explained that the changes were due to Missouri law changing effective August 28. Trustee Schalk made the motion to approve the revisions to the policy and with a second by Trustee Williams the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

Trustee Schalk made the motion to accept the personnel actions and associated documents. With a second by Trustee Grassham, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

There being no further business, the board approved to adjourn the meeting at 3:40 p.m. on a motion by Trustee Schalk and a second by Trustee Williams. The board was polled as follows:

EXECUTIVE SESSION

ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE

CONSIDERATION AND APPROVAL OF THE BREAD COMPANY FOOD SERVICE CONTRACT

CONSIDERATION AND APPROVAL OF THE BANK OF GRANDIN NAMING RIGHTS FOR THE LOBBY AND SCOREBOARD IN THE LIBLA FAMILY SPORTS COMPLEX

CONSIDERATION AND APPOINTMENT OF A BOARD MEMBER TO SERVE ON THE COLLEGE'S SICK BANK GOVERNING COMMITTEE FOR FY16

CONSIDERATION AND APPROVAL OF POLICY GAP 1201 FREE SPEECH AND ASSEMBLY

CONSIDERATION AND APPROVAL OF PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

ADJOURNMENT

Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.



BEN RESSEL, CHAIRMAN



APPROVAL DATE



CHRIS WILLIAMS, SECRETARY



APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, September 16 at 12:00 p.m.

SEPTEMBER 16, 2015

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman; Chris Williams, secretary, absent; Eric Schalk, treasurer; Darren Garrison, member; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Dr. Mary Lou Brown, vice president for academic and student services; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Trustee Randy Grassham.

INVOCATION

Trustee Garrison moved to amend and approve the agenda to include changing the date of the October Board of Trustee's meeting to October 21. With a second by Trustee Schalk the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the Tax Levy meeting on August 27, 2015 were approved on a motion by Trustee Grassham and second by Trustee Schalk.

**APPROVAL OF MINUTES OF
AUGUST TAX LEVY BOARD
MEETING**

The minutes of the board meeting on August 27, 2015 were approved on a motion by Trustee Schalk and a second by Trustee Grassham

**APPROVAL OF MINUTES OF THE
AUGUST BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of July 31, 2015 and the preliminary financial statement for August 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of August we have recognized 31% of our budgeted revenues. This includes a portion of the summer registrations and fall registrations through August 2015. We have obligated 11% of our budgeted expenses at 17% into the new fiscal year.

Ms. Eubank reviewed the current bid report noting that the bid for the Advanced Manufacturing Program has been awarded to Aidex Corporation and we are currently soliciting bids for a Utility Vehicle with Sprayer for the Department of Labor grant.

Trustee Garrison made the motion to accept the financial report as presented with a second by Trustee Schalk, the motion was approved.

THE UNIVERSITY OF CHICAGO

PHYSICS DEPARTMENT
5712 S. DICKINSON DRIVE
CHICAGO, ILLINOIS 60637

PHYSICS 350
LECTURE 10

LECTURE 10: THE HADRONIC SPECTRUM

1. INTRODUCTION

2. THE HADRONIC SPECTRUM

3. THE HADRONIC SPECTRUM

4. THE HADRONIC SPECTRUM

5. THE HADRONIC SPECTRUM

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

Dr. Payne gave the board members the complete listing of all events within the arts. This included not only the Patrons events but also Center Stage, Music and Art.

PATRONS OF THE ARTS 2015-16 SEASON

The new season for the Patrons of the Arts kicked off on August 27. The season will open with CCR Tribute Concert on Thursday, September 24. This will be followed by the Vienna boys Choir, Doo Wop, Pop & Soul, Chinese Circus & Acrobats, Goodbye Marianne, funky Butt Brass Band; Goldilocks and the season finale of the Moscow Ballet performing "Don Quixote".

The Center Stage will present Joseph and the Amazing Technicolor Dreamcoat as their opener November 12 – 14. This will be followed by Tuesdays with Morrie, Wait until Dark, The Diviners and finish with The Boys Next Door.

CENTER STAGE 2015-2016

Meet the Raiders Night kicked off the 2015-2016 season for the Raiders Athletic department. The Booster Club did a great job providing dinner and presenting the program. All athletic teams were introduced to the fans.

MEET THE RAIDERS NIGHT

The Endowment Trust will conduct a fundraiser on campus in order to build the book collection in the Library. Books and Bagels will take place on Friday, September 25, 10am – 2pm in the Myrtle Rutland Library.

BOOKS AND BAGELS FUNDRAISER

The second annual Raider Rodeo will take place at the Black River Coliseum on October 22 – 24.

RAIDER RODEO

Buddy White, Instructor, Music: Buddy has been with the college for 25 years. His favorite thing about working at Three Rivers is all of our talented music students. Mr. White is most proud of building the tradition of bringing local high school students onto the Poplar Bluff campus. Dr. Payne congratulated him on being an integral part of the success of the music department.

WE ARE ALL IN THIS TOGETHER

Chris Adams, Director, Enrollment Services: Chris has been with the college for 10 years. His favorite thing about working at Three Rivers is helping students go from first day to graduation. Mr. Adams is most proud of starting a state-wide leadership conference for student ambassadors. Dr. Payne congratulated him on being the author of the Early Alert System with the students which is the first step of our retention program.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific requirements for record-keeping, including the need to maintain original documents and to keep copies of all supporting documents. It also discusses the importance of ensuring that records are accessible and retrievable.

3. The third part of the document discusses the importance of regular audits and reviews of records. It emphasizes that audits are a key component of the internal control system and are essential for ensuring the accuracy and reliability of the financial statements.

4. The fourth part of the document discusses the importance of training and education for staff involved in record-keeping. It emphasizes that staff should be trained in the proper procedures and controls for record-keeping and should be kept up-to-date on any changes to the system.

5. The fifth part of the document discusses the importance of maintaining records for the appropriate period of time. It emphasizes that records should be retained for a minimum of seven years, unless otherwise specified by law or regulation. It also discusses the importance of securely disposing of records that are no longer needed.

6. The sixth part of the document discusses the importance of ensuring that records are protected from loss, damage, and theft. It emphasizes that records should be stored in a secure location and that appropriate backup and disaster recovery procedures should be in place.

7. The seventh part of the document discusses the importance of ensuring that records are accurate and complete. It emphasizes that records should be reviewed and verified for accuracy and completeness on a regular basis. It also discusses the importance of ensuring that records are properly indexed and filed.

8. The eighth part of the document discusses the importance of ensuring that records are available for inspection and review. It emphasizes that records should be made available to authorized personnel and that appropriate access controls should be in place.

9. The ninth part of the document discusses the importance of ensuring that records are properly maintained and updated. It emphasizes that records should be reviewed and updated on a regular basis to ensure that they are accurate and complete.

Danetta Norris, Administrative Assistant, Career and Workforce Development: Danetta has been with the college for 23 years. Her favorite thing about working at Three Rivers is being able to help support her family's education. Ms. Norris is most proud of learning to be flexible and help all of the various departments. Dr. Payne congratulated her on the positive way she impacts the operation.

Trustee Schalk made the motion with a second from Trustee Davis to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, yes.

Trustee Schalk made the motion to approve the naming rights for the classroom building as "The Robert W. Plaster Free Enterprise Center" and with a second by Trustee Grassham the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that the titles in the policies and regulations were being changed to reflect functional areas rather than specific titles. He asked for blanket approval to make these and other minor changes without board approval. Trustee Garrison made the motion to approve minor changes to the policies and regulations without prior board approval. With a second from Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, yes.

On a motion by Trustee Garrison to approve moving the October meeting to October 14 and a second by Trustee Davis, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, yes.

Trustee Schalk made the motion to accept the personnel actions and associated documents. With a second by Trustee Davis, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, yes.

EXECUTIVE SESSION

ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE

CONSIDERATION AND APPROVAL OF THE NAMING RIGHTS OF THE NEW CLASSROOM BUILDING TO THE PLASTER FOUNDATION

CONSIDERATION AND APPROVAL OF TITLE CORRECTIONS IN COLLEGE POLICIES AND REGULATIONS TO REFLECT THE CURRENT STRUCTURE

CONSIDERATION AND APPROVAL OF MOVING THE OCTOBER BOARD MEETING FROM OCTOBER 14 TO OCTOBER 21

CONSIDERATION AND APPROVAL OF PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

There being no further business, the board approved to adjourn the meeting at 2:00 p.m. on a motion by Trustee Schaik and a second by Trustee Garrison. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, yes.

ADJOURNMENT



BEN RESSEL, CHAIRMAN

10/23/15

APPROVAL DATE



CHRIS WILLIAMS, SECRETARY

10/23/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, October 21 at 12:00 p.m.

OCTOBER 21, 2015

Those present included: Trustees: Ben Ressel, chairman, absent; Phil Davis; vice chairman; Chris Williams, secretary; Eric Schalk, treasurer; Darren Garrison, member; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Dr. Mary Lou Brown, vice president for academic and student services; Janine Heath, recording secretary.

ATTENDANCE

In the absence of Chairman Ressel, Vice Chairman Phil Davis presided over the meeting.

Invocation was delivered by Trustee Randy Grassham.

INVOCATION

Trustee Schalk moved to approve the agenda. With a second by Trustee Garrison the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the board meeting on September 16, 2015 were approved on a motion by Trustee Garrison and a second by Trustee Schalk.

**APPROVAL OF MINUTES OF THE
SEPTEMBER BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of August 31, 2015 and the preliminary financial statement for September 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of September we have recognized 33% of our budgeted revenues. We have obligated 19% of our budgeted expenses at 25% into the new fiscal year.

Ms. Eubank reviewed the current bid report noting that the bid for the Utility Vehicle with Sprayer for the Department of Labor grant was awarded to Baker Implement Company.

Ms. Eubank presented quarterly financials for the external locations.

Trustee Schalk made the motion to accept the financial report as presented with a second by Trustee Williams, the motion was approved.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

To show our support of the communities we serve, several college employees and students participated in the parade.

STODDARY COUNTY FAIR PARADE

Stacey Ward explained the national banned book event. It is the 33rd Annual Event and highlights books that have been banned in past years.

BANNED BOOKS WEEK

Michelle Reynolds joined to report on the success of the Books and Bagels Fundraiser. To date we have raised over \$4,000 to purchase books for the library.

BOOKS AND BAGELS FUNDRAISER

The precision Ag vehicle was front and center at the parade in Kennett. This is used as a recruiting tool for the area.

DELTA FAIR PARADE

Chris Adams updated the board on the recent Raider's Preview Day. This is the premier recruiting event of the fall. 15 schools with 800 students participated. This is approximately 100 more students than the event last fall.

RAIDER PREVIEW DAY

Staff participated in the Cotton Carnival Parade in Sikeston. Again this shows our ongoing support for our service area.

COTTON CARNIVAL PARADE

The Baldwin Raider Rodeo will be October 22 – 24. Everyone is encouraged to attend.

RAIDER RODEO

The second annual gospel festival will be held on October 25 at 3pm in the Tinnin Center.

SHALL WE GATHER AT THREE RIVERS?

The Vienna Boys Choir will be performing on Tuesday, October 27 at 7pm in the Tinnin Center.

VIENNA BOYS CHOIR

Ghoulishly Good Music is a student presentation and will be on Thursday, October 29 at 7pm in the Tinnin Center.

GHOULISHLY GOOD MUSIC

Wendy Spradling outlined the upcoming event. The ceremony will begin at 11am on November 11 in the Tinnin Center. There is a reception for the veterans directly following. In the afternoon there is a resource fair in the Bess Activity Center for the veterans. Various organizations that offer services specifically for the veterans are participating.

VERTERAN'S DAY CELEBRATION

Dr. Mairead Ryan-Anderson, Instructor, Physical Science:
Mairead has been with the college for 22 years. Her favorite thing about working at the college is the interaction with students and teaching. Dr. Ryan-Anderson is most proud of helping to develop several of the college's A.S. degrees. She consistently goes above and beyond to assist her students. She recently addressed text anxiety with research and implemented processes from this

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research that assisted the students with this anxiety.

Amanda Taylor, Coordinator, Academic & Career Outreach

Services: Amanda has been with the college for 10 years. Her favorite thing about working at the college is our ability to go into the community and meet their specific needs. Amanda is most proud of being part of the ribbon-cutting at the new Sikeston building. Amanda works diligently to ensure that Dual Credit is on track with each of the area high schools.

Krystal Williams, Student Accounts Specialist: Krystal has been with the college for 10 years. Her favorite thing about working at the college is working with a great, dependable team. Krystal is most proud of being able to positively affect a student's college journey. She has great customer skills that give her the ability to work with student on their problems and have a positive outcome.

Trustee Williams made the motion with a second from Trustee Schalk to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, absent.

EXECUTIVE SESSION

**ITEMS FOR DISCUSSION,
CONSIDERATION AND VOTE**

Dr. Payne reviewed the changes to the existing policy explaining that the wording and title were changed to reflect the revisions to the Missouri Credit for Prior Learning model.

**CONSIDERATION AND APPROVAL
OF COLLEGE POLICY ISP 6111 –
CREDIT FOR PRIOR LEARNING**

On a motion by Trustee Garrison and a second by Trustee Schalk to approve the changes the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schaik, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, absent.

Trustee Garrison made the motion to accept the personnel actions and associated documents. With a second by Trustee Schalk, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, absent.

**CONSIDERATION AND APPROVAL
OF PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

There being no further business, the board approved to adjourn the meeting at 2:00 p.m. on a motion by Trustee Schalk and a second by Trustee Garrison. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Davis, yes; Trustee Ressel, yes.

ADJOURNMENT



BEN RESSEL, CHAIRMAN

11/18/15

APPROVAL DATE



CHRIS WILLIAMS, SECRETARY

11/18/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, November 18 at 12:00 p.m.

NOVEMBER 18, 2015

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman; Chris Williams, secretary; Eric Schalk, treasurer; Darren Garrison, member; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Dr. Mary Lou Brown, vice president for academic and student services; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Trustee Randy Grassham.

INVOCATION

Members from the community requested to speak to the board regarding the status of the Rodeo program. Several spoke expressing their support of the program explaining that the students would not have an option for college if the rodeo program was disbanded. Members from the college faculty and staff also expressed their support of the program and asked that the board consider the students first when making a decision.

PUBLIC COMMENT PERIOD

Chairman Ressel thanked the community members and students for their comments.

Trustee Schalk moved to approve the agenda. With a second by Trustee Garrison the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the board meeting on October 21, 2015 were approved on a motion by Trustee Schalk and a second by Trustee Davis.

**APPROVAL OF MINUTES OF THE
SEPTEMBER BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of September 30, 2015 and the preliminary financial statement for October 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of October we have recognized 43% of our budgeted revenues. We have obligated 29% of our budgeted expenses at 33% into the new fiscal year:

Ms. Eubank reviewed the current bid report noting that the bid for the roof replacement for the Crisp Technology Center has been awarded to Taylor Roofing Solutions.

Trustee Garrison made the motion to accept the financial report as presented with a second by Trustee Davis, the motion was approved.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

Working to keep our faculty and staff informed, Margaret Orlando and Kathy Ward have led the charge to produce a monthly employee newsletter. The first edition of "WeR3R" has been released. Ms. Ward has agreed to be the editor of the newsletter for the first year.

EMPLOYEE NEWSLETTER

The 2nd Annual Raider Rodeo was a success. It provided good entertainment and positive community impact. However, a loss is anticipated based on the preliminary report. Finalized numbers will be presented at a later date.

RAIDER RODEO 2015

There were several award winners at the recent MCCA Convention that were nominated by Three Rivers College.

MCCA AWARD WINNERS

- Senior Service Award: Stacey Ward was the recipient of this award. Dr. Payne presented him the medallion as Stacey was unable to attend the convention.
- Award of Distinction: The Libla Family.
- News Media Award: Daily American Republic
- Student Leadership Award: Allen Blackman

HLC has completed the review of our off campus locations. Sikeston and Dexter were the chosen locations for the review. The finished report will be available to the college within 30 days however during the exit interview with the HLC representative we anticipate a positive report.

HLC SITE VISIT

Wendy Spradling spearheaded the celebration at the college to honor our veterans. The celebrations was for the entire day beginning with the honor ceremony followed by lunch for the veterans and a career fair the entire afternoon. Various agencies and businesses participated in the fair meeting with veterans and explaining the services that they offer.

VETERANS DAY CELEBRATION

Patrons of the Arts present Doo Wop, Pop & Soul in the Tinnin Center on November 19 at 7pm.

UPCOMING EVENT: DOO WOP, POP & SOUL

The Three Rivers College Symphonic Band and the Collegiate Choir will be performing "Cartoon Symphony" on December 1 at 7pm in the Tinnin Center.

UPCOMING EVENT: A NIGHT AT THE CARTOONS

Jack Childress, Softball Coach: Coach Jack has been with the college for 26 years. His favorite thing about working at the college is being able to have a positive impact on our students. Jack is most proud of attaining a 5th place national finish while coaching. Dr. Payne congratulated Jack on having a softball team that is consistently some of the highest academic performers at the college.

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Shawn Westbrook, Instructor, Criminal Justice: Shawn has been with the college for 11 years. His favorite thing about working at the college is seeing students achieve successful lives and careers. Shawn is most proud of helping to create the first campus safety department on campus. Dr. Payne congratulated him on single handedly administering one of the largest programs at the college.

Penny Sitzes, Administrative Assistant, President and Communications Office: Penny has been with the college for 3 years. Her favorite thing about working at the college are the dedicated, inspiring people who work here. Penny is most proud of completing IST-100, and putting those skills to work. Dr. Payne congratulated Penny on her organizational skills and welcoming personality. These are great contributions to both offices.

Trustee Davis made the motion with a second from Trustee Schalk to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

EXECUTIVE SESSION

ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE

Sub-district 3 and 4 seats are up for reelection in April of 2016. The resolution calling for this election and the appointment of Janine Heath as the election authority is outlined in the resolution included in the board book on pages 28-34.

CONSIDERATION OF RESOLUTION CALLING FOR TRUSTEES ELECTION

Trustee Schalk made the motion that the board adopts the resolution and all related documents as presented on page 28 of the November board book. With a second by Trustee Williams the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

Each year, the college engages the professional services of an account firm to conduct the required annual independent audit. Kraft, Miles & Tatum LLC presented the full audit to the audit committee. Based on this presentation Trustee Garrison made the motion to accept the annual audit as presented. With a second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams,

CONSIDERATION OF ADOPTION OF ANNUAL AUDIT REPORT

yes; Trustee Davis, absent, Trustee Ressel, yes

Dr. Payne presented college policy SP 2140 for approval by the board. Trustee Schalk made the motion to approve the policy. On a second by Trustee Williams the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL OF COLLEGE POLICY SP 2140 – STUDENT APPEALS

Trustee Schalk made the motion to deny the student appeal. With a second by Trustee Garrison the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

CONSIDERATION OF STUDENT APPEAL REQUEST

Trustee Garrison made the motion to continue the Rodeo Program at the college. Trustee Ressel expressed his appreciation of the community comments regarding the program. On a second by Trustee Grassham the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

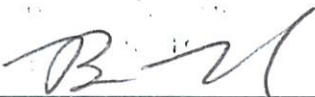
CONSIDERATION OF ACTION REGARDING THE RODEO PROGRAM

Trustee Garrison made the motion to accept the personnel actions and associated documents. With a second by Trustee Schalk, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL OF PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

There being no further business, the board approved to adjourn the meeting at 3:03 p.m. on a motion by Trustee Schalk and a second by Trustee Williams. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes.

ADJOURNMENT



BEN RESSEL, CHAIRMAN

12/9/15

APPROVAL DATE



CHRIS WILLIAMS, SECRETARY

12/9/15

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, December 9, 2015 at 12:00 p.m.

DECEMBER 9, 2015

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman; Chris Williams, secretary; Eric Schalk, treasurer; Darren Garrison, member, absent; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Dr. Mary Lou Brown, vice president for academic and student services; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Trustee Randy Grassham.

INVOCATION

Trustee Schalk moved to approve the agenda. With a second by Trustee Williams the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the board meeting on November 18, 2015 were approved on a motion by Trustee Davis and a second by Trustee Schalk.

**APPROVAL OF MINUTES OF THE
SEPTEMBER BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of October 31, 2015 and the preliminary financial statement for November 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of November we have recognized 57% of our budgeted revenues. We have obligated 35% of our budgeted expenses at 47% into the new fiscal year.

Included in the financial reports was an accounting of the HB19 Deferred Maintenance Appropriation. This provides an update to the board as to where the college is on the various projects.

Ms. Eubank reviewed the current bid report. She reviewed the recent bids received for Athletic Insurance. Two vendors submitted bids and the recommendation from administration was to award to the lowest bidder, Arthur J. Gallagher.

Trustee Davis made the motion to accept the financial report as presented with a second by Trustee Schalk, the motion was approved.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

The college has received the formal response from the reviewer. The review of external locations take place every five years. Our report was positive on all accounts. Dr. Payne thanked the staff for their work on making this a successful visit. A special thanks went to the Department of Institutional Effectiveness and Missy Marshall for their leadership and guidance.

HLC VISIT

Mass casualty day happens each semester. It is a cooperative effort between Nursing and Allied Health, local fire departments and local EMS departments. It is a hands on learning experience for all.

FALL MASS CASUALTY DAY

The college participates in many of the parades throughout the district to show our support for those communities that support us.

CHRISTMAS PARADES

The college participated in the Salvation Army Bell Ringing again this year.

SALVATION ARMY BELL RINGING

The Nursing Pinning is scheduled for December 11 for the fall class.

NURSING PINNING

The annual Christmas Breakfast for employees and retirees will be held on Friday, December 11. It is an informal gathering that allows for conversation and catching up.

CHRISTMAS BREAKFAST

This will be the final fall season show for the Patrons.

CHINESE CIRCUS & ACROBATS

The college is hosting the elected representatives from our district at a breakfast on January 8 at 9am. This time allows the college to express what is of importance.

LEGISLATIVE BREAKFAST

Chris Adams presented the retention plan that is used at the college to ensure that our students persist and remain at the college through completion. The plan is designed to monitor the students semester by semester until their goal has been achieved.

RETENTION PLAN

Stacey Burkey, Baseball Coach: Stacey has been with Three Rivers for 22 years. His favorite thing about working at the college is seeing students overcome adversity through hard work. Stacey is most proud of being a part of the impact that three Rivers has on students. Dr. Payne congratulated Stacey on addressing issues and then moving forward. He runs a great program and takes care of the student athletes in his program.

WE ARE ALL IN THIS TOGETHER

Dustin Midyett, Assistant Network Administrator: Dustin has been with Three Rivers for 4 and ½ years. His favorite thing about working at the college is being able to work in a fast-paced environment with a great team. Dustin is most proud of his role in maintaining the services our students rely upon. Dr. Payne

congratulated Dustin on his positive attitude and ability to be a great member of the team.

Tristin Reed, Student Services Specialist: Tristin has been with Three Rivers for 6 and ½ years. Her favorite thing about working at the college is the amazing group of people she works with. Tristin is most proud of helping students achieve their goals for their education. Dr. Payne congratulated Tristin on making sure that the students are moving forward in a positive direction.

There were no items for discussion in Executive Session.

Chairman Ressel gave tribute to Wilbur for his service to the college. Wilbur gave more time to the college than any other person that Chairman Ressel knew. He was a dedicated board member and participated in all events associated with the college. He was appreciated and will be missed.

Dr. Payne presented the policies for approval informing the board that this is a continue effort to codify our existing procedures. The policies for approval are:

- FP 3101-Budget and Financial Processes
- FP 3102-Annual Audit
- FP 3103-Budget Preparation and Adoption
- FP 3104-Banking and Cash Management
- FP 3107-College Store Learning Materials

On a motion by Trustee Schalk and second by Trustee Williams, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that this process has been worked on for the past three years. There are two reasons it is important. The first is the recognition of the growth that happens as the instructor's progress through their career and the second is recognition from other institutions. The proposal is meaningful and defensible.

On a motion by Trustee Williams and a second by Trustee Schalk, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

EXECUTIVE SESSION

TRIBUTE TO WILBUR THORNTON

ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE

CONSIDERATION AND APPROVAL OF COLLEGE POLICIES

CONSIDERATION OF STUDENT APPEAL REQUEST

CONSIDERATION OF ACTION REGARDING THE RODEO PROGRAM

CONSIDERATION AND APPROVAL FO FACULTY PROMOTION

Trustee Schalk made the motion to accept the personnel actions and associated documents. With a second by Trustee Williams, the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

**CONSIDERATION AND APPROVAL
OF PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

There being no further business, the board approved to adjourn the meeting at 12:40 p.m. on a motion by Trustee Davis and a second by Trustee Grassham. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

ADJOURNMENT

CHAIRMAN

APPROVAL DATE

SECRETARY

APPROVAL DATE