BOARD OF TRUSTEES
THREE RIVERS COLLEGE
January 17, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, January 17, 2018.

ATTENDANCE

Those present included: Trustees: Eric Schalk, chairman; Darren Garrison, vice-chairman; Randy Grassham, secretary; Dr. Amber Richardson, treasurer; Gary Featherston, member; Chris Williams, member (absent); and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

INVOCATION

Trustee Amber Richardson delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Richardson made a motion to approve the agenda. On a second by Trustee Garrison, the motion passed unanimously.

APPROVAL OF NOVEMBER 2017 MINUTES

Trustee Richardson made the motion to approve the October minutes. With a second by Trustee Grassham, the motion passed unanimously.

FINANCIAL REPORT

Charlotte Eubank reported the Budget to Actual revenues as of the end of December. As of the end of December, we have recognized 81% of our budgeted revenues. We have obligated 45% of our budgeted expenses at 50% into the fiscal year.

Included in the financial reports was an accounting of the HB19 Deferred Maintenance Appropriation. This provides an update to the board as to where the college is on the various projects. Dr. Payne reported that we are on schedule with the approved projects on the Appropriation.

Trustee Garrison made the motion with a second by Trustee Featherston to accept the financial report. The motion passed unanimously.

PRESIDENT'S REPORT

Dr. Payne updated the board as follows.

CONSTRUCTION UPDATE

Libla Family Sports Complex: Huffman Construction

has given the college a revised completion date of April 25, 2018.

Parking Lots and Campus Sidewalks: The sidewalks are 100% complete. The parking lot is down to punch items that will have to wait for warmer weather.

POTA – AN EVENING WITH MARK TWAIN

The event was very successful and well attended.

COUNSELOR'S CONFERENCE

Local high school counselors come to the campus each year to meet with the program managers and department chairs for updates from the college. It was very successful.

POTA – SIX

Very successful. We are considering booking again next year and have two different shows on the same day.

EMPLOYEE CHRISTMAS BREAKFAST

The breakfast was a good wrap up to the fall semester. The Endowment Trust provided gifts for each of the employees. Trustee Schalk helped with the decorated hat contest.

NURSING PINNING CEREMONY

The Pinning ceremony was smaller than in the spring as the cohort is always smaller for the fall semester finish.

GOVERNOR'S STUDENT LEADERSHIP FORUM

Todd Allen went to Jefferson City with a student chosen to attend the forum. Mr. Kalvin Booker represented the college. He enjoyed the learning experience.

UPCOMING EVENTS

College Planning Retreat – January 26
Raider Reunion – February 3
Three Rivers Week at the Capitol – February 5 – 7

EXECUTIVE SESSION

Trustee Garrison made the motion with a second from Trustee Richardson to move into executive session, the board was polled as follows: Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes.

CONSIDERATION, DISCUSSION AND ADOPTION OF THE BUTLER COUNTY HAZARD MITIGATION PLAN

The Ozark Foothills Regional Planning Commission updates the Butler County Hazard Mitigation Plan on a regular basis. OFRPC has updated the plan and is asking for the local jurisdictions to adopt.

Trustee Richardson made the motion to approve with a second by Trustee Featherston, the board was polled as follows: Trustee Williams, absent; Trustee Featherston,

yes; Trustee Richardson, yes: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Garrison made a motion to accept all personnel actions as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes.

ADJOURNMENT

There being no further business, Trustee Featherston made the motion to adjourn at 1:47pm and with a second by Trustee Garrison, the motion passed.

CHAIRMAN

2/23/18
APPROVAL DATE

SECRETARY

2/23/18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
(EXECUTIVE SESSION)

The Trustees entered into Executive Session at 12:05 p.m. on Friday, February 23, 2018.

ATTENDANCE

Those present included: Trustees: Eric Schalk, chairman; Darren Garrison, vice chairman; Randy Grassham, secretary; Dr. Amber Richardson, treasurer; Gary Featherston, member; Chris Williams, member; Dr. Wesley Payne, president; Charlotte Eubank, CFO, (absent); Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services, (absent); Mark Richardson, attorney; Janine Heath, recording secretary.

CONTRACTS

The board discussed the points of discussion with Huffman on the Libla Sports Complex. This is the opportunity for the board to discuss their concerns with the contractor.

Ben Traxel and Mike Pollard with Dille Traxel and Keith Huffman with Huffman Construction joined the meeting.

Mr. Huffman provided an updated schedule of completion for the project. The completion date is determined by the architect calculating the actual Notice to Proceed dates on each of the packages and comparing them to the contracted dates in order to arrive at a revised completion date. Responsibility for the completion rests with the contractor and not the sub-contractors. Huffman is to provide the college with a critical path for completion no later than Tuesday, February 27. Mr. Huffman admitted that making the April 25th date will be challenging. Each of the board members weighed in with their comments and concerns regarding the project.

Mr. Richardson informed the board that the college has the obligation to notify the bonding company of the issues with the project. Mr. Huffman will provide bonding information to Dr. Payne by the end of day.

The college has finalized the sale of the Emerson Building. It is a one hundred year lease for $150,000 plus any taxes due on the building.

STUDENT ISSUE

Dr. Payne advised the board of an issue with a student and resulting physical altercation and the potential litigation. The college is following our regulations regarding this matter.

RETURN TO OPEN SESSION

Following the executive session, Trustee Featherston moved to enter into the regular session of the board meeting at 2:07 p.m. On a second by Trustee Williams, the board was polled as follows: Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes.

CHAIRMAN

3/21/18
APPROVAL DATE

SECRETARY

3/21/18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
March 21, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, March 21, 2018.

ATTENDANCE

Those present included: Trustees: Eric Schalk, chairman; Darren Garrison, vice-chairman, (absent); Randy Grassham, secretary; Dr. Amber Richardson, treasurer; Gary Featherston, member; Chris Williams, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

INVOCATION

Trustee Chris Williams delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Richardson made a motion to amend the agenda to add item 6.4 – consideration, discussion and vote to approve the Emerson Building Leas and to approve the agenda as amended. On a second by Trustee Featherston, the motion passed unanimously.

APPROVAL OF FEBRUARY 2018 MINUTES

Trustee Williams made the motion to approve the February minutes. With a second by Trustee Grassham, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank reported the Budget to Actual revenues as of the end of February. As of the end of February, we have recognized 95% of our budgeted revenues. We have obligated 62% of our budgeted expenses at 67% into the fiscal year. Ms. Eubank explained the increase to the cash account because of the TRET board transferring monies collected for the building construction to the college.

Included in the financial reports was an accounting of the HB19 Deferred Maintenance Appropriation. This provides an update to the board as to where the college is on the various projects. Ms. Eubank reported that we are on schedule with the approved projects on the Appropriation.

The bid report for the purchase of a side-by-side using Enhancement Grant funds.

Trustee Grassham made the motion with a second by Trustee Richardson to accept the financial report and approve the bid recommendation. The motion passed.

PRESIDENT'S REPORT

Dr. Payne presented the President's Report

CONSTRUCTION UPDATE

The slab in the first floor of the complex has been completed and accepted. Work is being done on the second level.

PLANNING RETREAT

Dr. Maribeth Payne informed the board that the planning retreat had 65 planning managers in attendance. The Planning Priorities for 2018-19 were presented to the managers as the first step to the planning process. Workshops were in the afternoon to allow the managers to collaborate with members of their departments to begin the planning objectives for the coming year.

Dr. M. Payne thanked Eric Schalk for attending the sessions.

ENROLLMENT MANAGEMENT PLAN

Chris Adams and Ann Matthews presented the final Enrollment Management Plan. The purpose of the plan is to negate the declining enrollment and included administration of the plan, enrollment processes, retention efforts and academic programming. The goal is to create new students, retain existing students and graduate all students. Data was used from various surveys conducted with the students to formulate the processes in the plan. Mr. Adams worked with individuals from the Alamo College to determine their successes and pattern our plan after theirs.

CONFLUENCE AWARDS 2017

Mark Sanders, Lauralee Schrieber, and Christy Pierce, both from InstaPrint presented the awards we received from the American Scholastic Press Association for Confluence 2017. Confluence is a publication with works from the students, employees and the community members. We received first place with Merit, Outstanding Theme and Outstanding Use of Graphics. Mr. Snell joined later and informed the board that this years' Confluence was a collaboration of many people throughout the college.

THREE RIVERS WEEK IN THE CAPITOL

In February, a group of students traveled to the Capitol to meet with legislators and ask them for support. Senator Libla and Speaker of the House, Todd Richardson took time to talk with the students and

allow them to experience areas of the capitol where few people are allowed to go.

JAZZ FESTIVAL AND THE HIGH SCHOOL BAND FESTIVAL

Buddy and Cindy White presented the results of the Jazz Festival and the High School Band Festival. This was the 27th year for the college to provide a festival for the regional Jazz bands and the 20th year for the college to host the high school band festival. The Jazz Festival helps prepare students to compete at the state level. The Band Festival is the final competition for the area bands in the state. Dr. Jefferson and Dr. Reynolds from SEMO were the guest conductors for the two events.

TRC SOUTHEAST MISSOURI REGIONAL SPELLING BEE

Mark Sanders explained that the college has participated in the Scripts National Spelling Bee for several years. The winner, Brayden Armes will travel to Washington, D.C. to compete at the national level.

POPLAR BLUFF TRIVIA NIGHT

The Poplar Bluff Trivia Night was held at the Elks Club and was a great success. This event continues to grow and contribute to the Black and Gold Scholarship fund.

MURDER MYSTERY DINNER

The college partnered with Sikeston Little Theater in the production of the Murder Mystery Dinner. It was a huge success with plans for expansion next year.

CENTER STAGE – THE STRANGE CASE OF DR. JEKYLL AND MR. HYDE

Ms. Berger directed the second of three Center Stage productions. The performances were well attended. The college is planning to have four productions next year and to solicit guest directors from the community.

UPCOMING EVENTS

- It is What It Was Art Exhibit by Deidre Argyle – March 2 – 28
- MHAA Solo & Small Ensemble Festival – March 24
- POTA – Ole' Music and Dance of Spain – March 29
- MSHSAA Large Ensemble Choir and Band Festival – April 7
- Day at the Ballpark – April 8

WE ARE ALL IN THIS TOGETHER

Jack Armor, Coordinator, Fire Training: Mr. Armor has been with the college for 5 years. His favorite thing about working at the college is the people he works with and the students we serve. Jack is most proud of the improvements to Fire Science's raining props and curriculum. Dr. Payne congratulated Mr. Armor on leading the largest fire-training program in the state. He

not only supervises the training but also writes grants with the state in order to fund the programs offered. He is a dedicated fire-training person who is all about the person at the end of the hose.

Gina Cagle, Associate Professor, Social Science: Ms. Cagle has been with the college for 15 years. Her favorite thing about working at the college are the people, from her colleagues to her students. Gina is most proud of watching her students' successful progression, both during their time at TRC and after. Dr. Payne congratulated Ms. Cagle on her extremely high academic standards. She is innovative and makes a difference with our students. Ms. Cagle is also responsible for bringing the spring dog show to the college.

EXECUTIVE SESSION

There were no topics for discussion that required an executive session.

CONSIDERATION AND APPROVAL OF THE UPDATED MASTER FACILITIES PLAN

Ben Traxel, with Dille Traxel presented the updates to the Master Facilities Plan. The process in creating the original plan included a review of all existing buildings, meeting with key stakeholders to discuss future needs, evaluation as to which needs were short and long term, and finally looking at the financial position of the college to determine feasibility of the projects. During the update process, the needs were reviewed to determine what was remaining to be addressed. The updated plan will carry us through the next five years.

Trustee Featherston made the motion to approve the updated Master Facilities Plan. With a second by Trustee Williams, the board was polled as follows: Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes.

CONSIDERATION AND APPROVAL OF COLLEGE POLICY GAP 1207 DEPRESSION AND SUICIDE PREVENTION

Dr. Payne explained that this policy is a result of Senate Bill 52 and the student notification requirement. This policy will bring the college into compliance.

Trustee Grassham made the motion to approve the policy. With a second by Trustee Richardson the board was polled as follows: Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes.

CONSIDERATION AND APPROVAL OF CHANGING THE DATE OF THE APRIL 2018 MEETING

Due to a scheduling conflict, the April board meeting needs to be rescheduled from April 11, 2018 to April 12, 2018.

Trustee Richardson made the motion to approve the rescheduling. With a second by Trustee Grassham, the board was polled as follows: Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes.

CONSIDERATION AND APPROVAL OF THE EMERSON LEASE

Mark Richardson explained that the lease is a long-term lease, 100 years. The value is $150,000 now and payment of all levied taxes on an annual basis. The Community Garden is not included in this lease.

Trustee Grassham made the motion to approve the real estate lease with Jordan Walker and Nathan Maurer for the Emerson Building located in Dunklin County and authorize Dr. Wesley Payne to execute said lease. With a second by Trustee Featherston, the board was polled as follows: Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Williams made a motion to accept all personnel actions as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, absent; Trustee Schalk, yes.

ADJOURNMENT

There being no further business, Trustee Richardson made the motion to adjourn at 1:47pm and with a second by Trustee Grassham, the motion passed.

CHAIRMAN

APPROVAL DATE

SECRETARY

APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
April 12, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Thursday, April 12, 2018.

ATTENDANCE

Those present included: Trustees: Eric Schalk, chairman; Darren Garrison, vice-chairman; Randy Grassham, secretary; Dr. Amber Richardson, treasurer; Gary Featherston, member; Chris Williams, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

INVOCATION

Trustee Darren Garrison delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Williams made a motion to amend the agenda to add item 8.3 – consideration, discussion and vote or the sale of the Caruthersville property, to move item 7.0 – Executive Session to after item 9.0 – Consideration and Approval of all personnel Actions and Associated Documents and to approve the agenda as amended. On a second by Trustee Grassham, the motion passed unanimously.

ELECTION OF TRUSTEES

TEMPORARY APOINTMENT OF CHAIR AND SECRETARY

Trustee Featherston nominated Dr. Wesley Payne as temporary Chairman and Janine Heath as temporary Secretary to the Board of Trustees. With a second by Trustee Richardson the motion unanimously passed.

Dr. Payne presented the Chairman's Plaque to Trustee Schalk and thanked him for his service as Chairman. Trustee Schalk commented that he enjoyed his time as Chairman and looked forward to the continue service to the board.

OATH OF OFFICE

In accordance with the Public School Laws of Missouri, newly elected members of the Board of Trustees of the community college district shall qualify by taking the Oath of Office.

OATH OF OFFICE FOR RANDY GRASSHAM AND DR. AMBER RICHARDSON

Temporary Chairman Payne administered the oath of office to Randy Grassham for Sub-District No. 2 and to Dr. Amber Richardson for Sub-District No. 1-A.

REORGANIZATION OF THE BOARD OF TRUSTEES

At the April 15, 1992 board meeting, the board approved the rotation listed below and that the Chairman's position be on a one-year rotation and that ascension of officers be as follows:

Chairman	Sub-district 1-A
Vice Chairman	Sub-district 3
Secretary	Sub-district 1-B
Treasurer	Sub-district 1-C
Trustee	Sub-district 4
Trustee	Sub-district 2

Rotation of Officers in accordance with that agreed-upon ascension would appear in order

Chairman:	**Garrison (4)**
Vice-Chairman:	**Grassham (2)**
Secretary:	**Richardson (1-A)**
Treasurer:	**Featherston (3)**
Member:	**Williams (1-B)**
Member:	**Schalk (1-C)**

Trustee Grassham made the motion to reorganize the board based on the order presented. With a second by Trustee Garrison, the motion carried unanimously.

The board members rotated seats.

APPROVAL OF MARCH 2018 MINUTES

Trustee Featherston made the motion to approve the March minutes. With a second by Trustee Williams, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank reported the Budget to Actual revenues as of the end of March. As of the end of March, we have recognized 102% of our budgeted revenues. We have obligated 68% of our budgeted expenses at 75% into the fiscal year. Ms. Eubank explained the increase to the cash account because of the TRET board transferring monies collected for the building construction to the college.

Included in the financial reports was an accounting of the HB19 Deferred Maintenance Appropriation. This provides an update to the board as to where the college is on the various projects. Ms. Eubank reported that we are on schedule with the approved projects on the Appropriation.

The bid report contained the following items: Replacement of Housing Flooring awarded to Garrett Hutchcraft Construction and the Audit Bid that remains open.

Trustee Schalk made the motion with a second by Trustee Grassham to accept the financial report and approve the bid recommendation. The motion passed.

PRESIDENT'S REPORT

Dr. Payne presented the President's Report

CONSTRUCTION UPDATE

There has been increased activity at the Libla Sports Complex over the last month. Huffman is stating that the completion date will be the end of June.

ACHIEVE

Dr. Hoggard presented the recent APR report for the Achieve program. For the year, our comparisons to the Approved rate was stellar. We received maximum points in every category.

VIETNAM VETERANS CEREMONY

Wendy Spradling joined the meeting to discuss the recent Vietnam Veterans Ceremony. Attendance was strong at this event co-hosted with Vietnam Veterans of America. The official day for future events will be March 28, which is the anniversary of TET, one of the more pivotal battles in the war.

COLLEGE TRASFEER AND JOB FAIR

Ann Matthews explained that the college co-hosts this event with the Community Resource Council. There were 41 employers, 136 participants, and 18 colleges represented at this event on April 4.

TRC DAY AT THE BALLPARK

Dr. Payne informed the board that the attendance at the game was good. We sold 275 tickets. In comparison to last year, it was very cold but the employees seemed to enjoy.

UPCOMING EVENTS

Liberal Arts Week – April 16 – 20
HLC Accreditation Visit – April 23 – 25
TRC Fine Art Student Exhibition – April 23 – May 4
POTA Moscow Ballet – Sleeping Beauty – April 30
Enhanced Walkways and Brick Walk Ribbon Cutting – May 2
Employee Appreciation Reception – May 4
TRC Music Students present Seussical – May 3 – 6
TRC Music department – The Road Ahead – May 9
Student Excellence Awards – May 11
Commencement – May 18

PROGRAM REVIEWS

Shawn Westbrooks, Associate Professor, Law Enforcement presented the program review for our Criminal Justice program. He discussed the challenges with changing for recruiting in today's environment in regards to law enforcement. The AAS is a 2-year degree for Law Enforcement Corrections and the AS – Admin of Justice transfers to our four-year partners.

CONSIDERATION, DISCUSSION AND VOTE FOR THE 2018-2019 BOARD OF TRUSTEES MEETING DATES

Each year the Board of Trustees reviews the proposed Board of Trustee meeting schedule for approval. Trustee Schalk made the motion to approve the schedule and with a second by Trustee Grassham, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes.

CONSIDERATION, DISCUSSION AND VOTE FOR THE FY19 COLLEGE HOLIDAY SCHEDULE

The FY19 College Holiday Schedule was presented for approval. Trustee Featherston made the motion to approve the Holiday Schedule. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes.

SALE OF THE CARUTHERSVILLE PROPERTY

Trustee Featherston made the motion to authorize Dr. Wesley Payne, President to offer for sale or lease with the option to purchase, the real estate in Caruthersville that is owned by the College by any means and process which the President determines to be in the best interest of the college. With a second by Trustee Grassham, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Schalk made a motion to accept all personnel actions and associated documents as presented. With a second by Trustee Williams, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes.

EXECUTIVE SESSION

Trustee Featherston made the motion to enter into Executive Session. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes.

There being no further business, Trustee Schalk made the motion to adjourn at 2:05pm and with a second by Trustee Featherston, the motion passed.

ADJOURNMENT

CHAIRMAN

Approved 5/16/18
Signed 6-20-18
APPROVAL DATE

SECRETARY

Approved 5/16/18
Signed 6-20-18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
May 16, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, May 16, 2018.

ATTENDANCE

Those present included: Trustees: Darren Garrison, chairman; Randy Grassham, vice-chairman (absent); Dr. Amber Richardson, secretary (arrived late); Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services (absent); Janine Heath, recording secretary.

INVOCATION

Trustee Eric Schalk delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Williams made a motion to approve the agenda as presented. On a second by Trustee Schalk, the motion passed unanimously.

APPROVAL OF APRIL 2018 MINUTES

Trustee Williams made the motion to approve the April minutes. With a second by Trustee Williams, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank reported the Budget to Actual revenues as of the end of April. As of the end of April, we have recognized 106% of our budgeted revenues. We have recognized 104% of our budgeted revenues from tuition and fees as well as exceeding the budget for non-operating revenue $3.5M due to the receipt of the fundraising proceeds from TRET We have obligated 77% of our budgeted expenses at 83% into the fiscal year.

Included in the financial reports was an accounting of the HB19 Deferred Maintenance Appropriation. This provides an update to the board as to where the college is on the various projects. Ms. Eubank reported that we are on schedule with the approved projects on the Appropriation.

The bid report contained the following items: Student Refund Services and the annual audit bid. The recommendation to accept the bid for Student Refund

Services from BankMobile Technologies, Inc. was made by the administration.

Trustee Schalk made the motion with a second by Trustee Featherston to accept the financial report and approve the bid recommendation for BankMobile Technologies for the Student Refund Services. The motion passed unanimously.

PRESIDENT'S REPORT

Dr. Payne presented the President's Report

CONSTRUCTION UPDATE

The Libla Family Sports Complex continues to move forward. Huffman has not changed the stated completion date of June 30 at this time.

LIBERAL ARTS WEEK

Tiechera Samuel presented the activities at the college during the Liberal Arts Week. There were 8 events. In addition to students and staff, 47 community members participated.

PTK/MCCA AWARDS LUNCHEON, PTK/SGA COLLEGE COMPLETION DAY, PTK INDUCTION CEREMONY

Michael DeAngelo gave an overview of the PTK events that happened during the month. This is an active time for the students in PTK beginning with the awards luncheon for the All Missouri Academic Team. Closely following the awards lunch the PTK students along with the SGA organized College Completion Day. This year over 400 students participated in the obstacle course, which represented the barriers to college completion. 50 students joined PTK this year and were celebrated at the induction ceremony.

MASS CASUALTY DAY

Dr. Staci Foster and Michael Willis explained to the board the events of the recent Mass Casualty Day. This event is conducted each semester for our students in Nursing and Allied Health. Local hospitals, air evac companies and ambulance services participate to provide hands on training for our students in an emergency. The event this year was an earthquake with injuries ranging from minor to major injuries requiring immediate transfer to hospitals.

ACHIEVE GRADUATION GALA

Todd Allen reported that the ACHIEVE Graduation was held at Fellowship Baptist Church this year and was well attended.

STUDENT EXCELLENCE AWARDS AND SOFTBALL STUDENTS GRADUATION

Dr. Hoggard explained that the Excellence Awards are presented each spring to nominees from academic diciplines and student organizations. An addition to this year's event was the graduation ceremony for our 5

graduating softball students. Due to the national tournament, the students were not going to be able to attend the official graduation so we modified the ceremony and conducted a graduation just for them.

MORAP

Missouri Registered Apprenticeship Program is a grant that the college received to work with industry partners to create a paid apprenticeship program. This grant will target entry-level employees and assist them with training to achieve a higher level of employment.

FINE ARTS STUDENT EXHIBITION

David Fielding presented the Fine Arts Student Exhibition. Each year the last two weeks of the spring semester the student display their art works. Mr. Steve Whitworth was the judge of the event this year. It is an exciting time for the students.

AWAY WE GO, SEUSSICAL, THE ROAD AHEAD

Cindy and Buddy White discussed the student events that occur each spring. The events this year included Away we Go, Seussical and The Road Ahead. The music students participate in the events. Audiences this year were larger than in years past.

SHOCKLEY REGION XVI PLAYER OF THE YEAR, SOFTBALL REGIONAL TOURNAMENT, SOFTBALL DISTRICT J TOURNAMENT, NATIONAL SOFTBALL CHAMPIONSHIP

Coach Brian Bess reported the accomplishments of the softball team this year. The team achieved many firsts. Summer Shockley was the Region 16 Player of the year; the team won the regional tournament and the District J tournament for the first time in the history of the softball program; the team plays their first game today at the National Softball Championship tournament. There are 16 teams in the national tournament and the Lady Raiders are 12 seed.

MILITARY RECRUITS CEREMONY

Wendy Spradling explained that the college hosted for the 1st time and official induction ceremony for local high school students choosing to enlist in the military instead of going to college.

SILLY SATURDAY

Heather Cornman reported that this was the 20th Silly Saturday held at the college. The community comes together with booths for hands on activities for the children that the parents can do at home. 314 were children of 536 attendees.

INDUSTRIAL TECNOLOGY FAIR

Dr. Dan Lauder reported that there were 246 participants at the fair representing 11 different high schools from the area.

ELEVATE CONFERENCE

Dr. Martha Kirkman explained that the Elevate

Conference is a replacement for the Merchant Showcase. Over the past few years, there has been declining participation in the Showcase and the conference is designed to provide more relevant information regarding advertising and marketing to the local businesses. This is an academic project for the DECA students.

WALKWAYS/BRICK WALK RIBBON CUTTING

The ribbon cutting on May 2 represented the completion of the redesign of the walkways on campus providing appropriate access for all students along with the brick walk spearheaded by the TRET.

UPCOMING EVENTS

- Medical Laboratory Technology achievement Ceremony – May 17, 6pm
- Nursing Pinning Ceremony – May 18, 2pm
- Commencement – May 18, 6pm

PROGRAM PRESENTATION – WELDING ENGINEERING TECHNOLOGY

Derek Joplin presented the welding program. It has been housed in Willow Springs, Caruthersville and is now housed in Dexter. We currently teach three different welding techniques. Mr. Joplin is in the process of developing the curriculum for a class in pipefitting. All graduates have secured jobs in the area.

HLC ANNOUNCEMENT

Dr. Maribeth Payne informed the board that the preliminary results have been received from the recent HLC visit and that the college has met all 5 of the criteria with no concern. Chairman Garrison congratulated Dr. Maribeth Payne on her efforts with this review.

AUDIT FIRM PRESENTATIONS

Three firms returned bids for the college's annual audit. One firm declined to come to the meeting to present their proposal. The two firms in attendance were Kraft, Miles & Tatum, LLC and Beussink, Hey, Roe & Stroder, LLC.

Jeff Stroder and Scott Roe presented for BHRS, LLC. The firm conducts over 100 audits each year. They employ 11 auditors. Government auditing is their specialty. They perform audits for 16 K-12 schools in Missouri and Illinois, as well as many counties and districts within the state of Missouri. The trustees questioned item such as extra fees outside of the bids and fees for discussions with the college financial team throughout the year, which is all inclusive of their price. The estimated time to perform the audit is 220 hours with a team of 4 auditors.

Steven Austin and Jay Decker presented for KMT, LLC. The firm conducts over 30 audits a year. They employ 28 people and 9 partners. They have audited the college books for several years. Their focus is on government and not for profit businesses. They estimate that the audit will take 480 hours with a 3 person team.

EXECUTIVE SESSION

Trustee Featherston made the motion to enter into Executive Session. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, absent; Trustee Garrison, yes.

CONSIDERATION, DISCUSSION AND VOTE – ANNUAL INDEPENDENT COLLEGE AUDIT CONTRACT

Trustee Featherston made the motion to accept the bid from BHRS, LLC subject to the president negotiating the final terms of engagement. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, absent; Trustee Garrison, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, absent; Trustee Garrison, yes.

ADJOURNMENT

There being no further business, Trustee Williams made the motion to adjourn at 4:10 pm and with a second by Trustee Richardson, the motion passed.

CHAIRMAN

6-20-18
APPROVAL DATE

SECRETARY

6-20-18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
June 20, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, May 16, 2018.

ATTENDANCE

Those present included: Trustees: Darren Garrison, chairman; Randy Grassham, vice-chairman; Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member (absent); Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

INVOCATION

Trustee Gary Featherston delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Featherston, the motion passed unanimously.

APPROVAL OF MAY 2018 MINUTES

Trustee Richardson made the motion to approve the May 2018 minutes. With a second by Trustee Grassham, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank reported the Budget to Actual revenues as of the end of May. As of the end of May, we have recognized 111% of our budgeted revenues. We have recognized 96% of our budgeted revenues from tuition and fees as well as exceeding the budget for non-operating revenue $3.8M due to the receipt of the fundraising proceeds from TRET We have obligated 84% of our budgeted expenses at 92% into the fiscal year.

Included in the financial reports was an accounting of the HB19 Deferred Maintenance Appropriation. This provides an update to the board as to where the college is on the various projects. Ms. Eubank reported that we are on schedule with the approved projects on the Appropriation.

The bid report contained the following items: Signage for the Libla Family Sports Complex. At this time, the bid remains open. Student Housing cleaning with the

bid from SEMO Carpet Doctor, LLC recommended by administration for approval.

Trustee Schalk made the motion with a second by Trustee Featherston to accept the financial report and approve the bid recommendation for SEMO Carpet Doctor, LLC for Student Housing Cleaning. The motion passed unanimously.

PRESIDENT'S REPORT

Dr. Payne presented the President's Report

CONSTRUCTION UPDATE

The Libla Family Sports Complex continues to move forward. There has been significate movement on the outside of the building. At this point, the projected substantial completion will be the end of July.

NURSE PINNING CEREMONY

The graduating nursing students had their pinning ceremony on the afternoon of the graduation. For those students, this is a more personal event acknowledging their accomplishments.

COMMENCEMENT

Thank you to Tracy King and all members of the committees that each year work hard to make this an event the graduates will remember.

TRET ANNUAL GOLF TOURNAMENT

Even though it was very hot for the golf tournament, thanks to the sponsors and volunteers, the event was a great success for TRET.

GOVERNOR PARSON'S VISIT TO SIKESTON

Governor Parson visited the Sikeston campus to talk with both staff from the college and industry partners to discuss work force training and the necessary infrastructure to support this training.

UPCOMING EVENTS

Dash and Splash – July 13 in Dexter. This will support students at the Dexter location who require bridge money to complete their financial obligations to the college.

Center Stage: The Complete Works of William Shakespeare Abridged, July 19 - 22. This is the last show for the season.

EXECUTIVE SESSION

Trustee Schalk made the motion to enter into Executive Session. With a second by Trustee Featherston, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes.

CONSIDERATION, DISCUSSION AND VOTE – COLLEGE ANNUAL BUDGET

Charlotte Eubank presented the $25 million dollar balanced budget for FY19. Discussed were the raises for the staff as well as the capital projects that are necessary to correct deferred maintenance items.

Trustee Richardson made the motion to accept the budget as presented. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Grassham, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, yes; Trustee Garrison, yes.

ADJOURNMENT

There being no further business, Trustee Richardson made the motion to adjourn at 1:41 pm and with a second by Trustee Featherston, the motion passed.

CHAIRMAN

7/18/18
APPROVAL DATE

SECRETARY

7/18/18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
July 18, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, July 18 2018.

ATTENDANCE

Those present included: Trustees: Darren Garrison, chairman; Randy Grassham, vice-chairman, (absent); Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

INVOCATION

Trustee Eric Schalk delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Williams, the motion passed unanimously.

APPROVAL OF JUNE 2018 MINUTES

Trustee Featherston made the motion to approve the June 2018 minutes. With a second by Trustee Richardson, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank reported the Budget to Actual revenues as of the end of June. As of the end of June, we have recognized 113% of our budgeted revenues. We have recognized 95% of our budgeted revenues from tuition and fees as well as exceeding the budget for non-operating revenue $3.8M due to the receipt of the fundraising proceeds from TRET We have obligated 89% of our budgeted expenses at 100% into the fiscal year. The June numbers are preliminary and will be adjusted with year-end entries as the financial services department prepares for our annual audit. Adjusted numbers will be provided at the August board meeting.

Included in the financial reports was an accounting of the HB19 Deferred Maintenance Appropriation. This provides an update to the board as to where the college is on the various projects. Ms. Eubank reported that we are on schedule with the approved projects on the Appropriation.

The bid report contained the following items: Signage for the Libla Family Sports Complex. At this time, the bid remains open

Trustee Richardson made the motion with a second by Trustee Schalk to accept the financial report. The motion passed unanimously.

PRESIDENT'S REPORT

Dr. Payne presented the President's Report

CONSTRUCTION UPDATE

Mike Pollard with Dille Traxel joined the meeting. Keith Huffman had been invited however could not make the meeting. Huffman did provide a new substantial completion date of August 17. After substantial completion by Huffman, the College can then begin the process of installing the gym floor and seating. Mr. Pollard indicated that if the work continued as it has in the past couple of months, this was a solid date.

DASH & SPLASH – TRC DEXTER

This was a fundraiser for the Dexter location and raised approximately $2,500 to be used for the Dexter scholarship fund.

PAUL JACKSON MURAL PROJECT AT TINNIN

The mural is being painted and should be completed by the end of July. Mr. Jackson wanted to do a public project in Poplar Bluff and the College was fortunate enough to be selected for the placement of this project. Steve Whitworth with the Art Museum is heading the project and fundraising for the cost of the mural.

UPCOMING EVENTS

- The Complete Works of William Shakespeare Abridged – July 19 – 22
- Fall Convocation, Monday, August 6

EXECUTIVE SESSION

There were no items for discussion for the Executive Session.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Williams, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Grassham, absent; Trustee Garrison, yes.

ADJOURNMENT

There being no further business, Trustee Schaik made the motion to adjourn at 12:23 pm and with a second by Trustee Featherston, the motion passed.

CHAIRMAN

8/22/18
APPROVAL DATE

SECRETARY

8/22/18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
August 22, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, August 22, 2018.

ATTENDANCE

Those present included: Trustees: Darren Garrison, chairman; (Vacant Position), vice-chairman; Dr. Amber Richardson, secretary, (absent); Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

INVOCATION

Trustee Eric Schalk delivered the invocation.

GRASSHAM FAMILY

Chairman Garrison presented Heath Grassham and Holly Grassham Holt with a plaque in memory of Trustee Grassham's service to the college and the board. All members expressed their condolences to the family and gratitude for Randy's service.

Announcement that letters of interest are being accepted in an effort to fill Randy Grassham's seat. A notice will be placed in the Van Buren newspaper seeking letters of interest as well. Letters will be accepted through September 12 and then meetings will be held with each of the individuals interested in serving, prior to the board selecting a replacement to serve the remainder of trustee Grassham's term.

APPROVAL OF BOARD MEETING AGENDA

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Featherston, the motion passed unanimously.

APPROVAL OF JULY 2018 MINUTES

Trustee Featherston made the motion to approve the July2018 minutes. With a second by Trustee Williams, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank discussed the preliminary results for June. She stated that the numbers will change after the audit entries but it is expected that the college will end the year in a positive position due to budgeted funds not being spent, mainly in the area of personnel.

July numbers were discussed and at this point we are in line with the budgeted numbers both in revenue and expenses.

Included in the financial reports was an accounting of the HB19 Deferred Maintenance Appropriation. This provides an update to the board as to where the college is on the various projects. Ms. Eubank reported the college has expended all funds available. The accounting of the project was included in the board book.

Charlotte asked that the board review the Food Services and Concessions bid and act on the recommendations from the college, which is to accept the bid from Cook Restaurants LLC.

Trustee Schalk made the motion with a second by Trustee Williams to accept the financial report and bid recommendations for Cook Restaurants LLC. The motion passed unanimously.

PRESIDENT'S REPORT

Dr. Payne presented the President's Report

CONSTRUCTION UPDATE

Mike Pollard with Dille Traxel joined the meeting to report on the construction progress. The punch list items are being addressed. The city has walked through the building and can see no large issues. Generally there are cosmetic changes and completion left, with the exception of areas in the concrete floor that will need to be remediated for smoothness. No structural issues exist. Mike has requested an updated completion schedule from Huffman but has not received it at the time.

DIVISION OF YOUTH SERVICES GRADUATION

The college hosts the graduation for the Youth Services facility each year. Dr. Payne accepted a plaque of appreciation on behalf of the college for their continued support.

CONVOCATION

We honor the years of service of employees during the "kick-off" for the new year.

REGISTRATION UPDATE

Registration went well. We budgeted a 5% reduction to credit hours over last fall and that is where it appears we will fundamentally end up.

TINNIN CENTER MURAL

There is a reception on September 23 at 4pm in the

Tinnin Lobby for Paul Jackson, the artist that completed the mural on the building. We have gotten positive press with the project.

UPCOMING EVENTS

- The Material and the Ephemeral – August 24 – September 21
- Artist Lecture – Melissa Gill – September 24
- CRC/TRC Annual Fall Job Fair – August 24
- Run 4 the Arts – September 8
- Meet the Raiders – September 10
- Center Stage – The Little Mermaid – September 8, 9, 13, 14, 15, 16
- Championship College Rodeo – October 11, 12, 13 at the Sikeston Rodeo Grounds

EXECUTIVE SESSION

Trustee Featherston made the motion to enter into Executive Session at 12:32pm. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, (absent); Trustee Garrison, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Williams, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, absent; Trustee Garrison, yes.

ADJOURNMENT

There being no further business, Trustee Schalk made the motion to adjourn at 1:55 pm and with a second by Trustee Featherston, the motion passed.

CHAIRMAN

9/19/18
APPROVAL DATE

SECRETARY

9/19/18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
September 19, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, September 19, 2018.

ATTENDANCE

Those present included: Trustees: Darren Garrison, chairman; (Vacant Position), vice-chairman; Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

INVOCATION

Trustee Eric Schalk delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Featherston, the motion passed unanimously.

APPROVAL OF AUGUST 2018 MINUTES

Trustee Schalk made the motion to approve the August 2018 minutes. With a second by Trustee Richardson, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank reviewed August financials. We are 17% into the fiscal year and have recognized 35% of revenues and obligated 14% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

Charlotte asked that the board review the Athletic Travel Service bid and act on the recommendations from the college, which is to accept the bid from Four Winds Travel, LLC.

Trustee Richardson made the motion with a second by Trustee Williams to accept the financial report and bid recommendations for Four Winds Travel, LLC. The motion passed unanimously.

PRESIDENT'S REPORT

Dr. Payne presented the President's Report

CONSTRUCTION UPDATE

The contractors are making progress on the Libla Family Sports Complex. Paving is completed; flooring has started to go down and lighting is complete. The

contractor is working on the punch list from Dille Traxel.

ATHLETES DAY AT THE FARM

This is a character and team building exercise which fits into the CUTLASS program for all of our athletes. It also allows all team members to experience activities on the farm.

THE LEWIS EXPERIENCE

The ACHIEVE program brought Mr. Lewis in as a motivational speaker that was open to the entire campus.

CENTER STAGE – THE LITTLE MERMAID

The first Center Stage production of the year. This was a two weekend production and was extremely successful. Compliments to all involved.

POTA SEASON KICK OFF

This will be our largest season ever. The college has partnered with the Rodgers Theatre for two of the shows.

MEET THE RAIDERS

Meet the Raiders allows the athletes to be introduced to the community and is sponsored by the Booster Club. This year we had the largest crowd we have had in a long time.

UPCOMING EVENTS

- HLC Celebration Dinner – September 21
- Run 4 the Arts – September 22
- Paul Jackson Reception – September 23
- Raider Madness – October 1
- Fall Break – October 4 – 5
- Championship College Rodeo – October 11-13
- Good Morning Pleasant Dale 365 x 7 – September 24 – October 26
- Ray Charles & Company – October 18
- Imagine: Connections – October 22

EXECUTIVE SESSION

Trustee Richardson made the motion to enter into Executive Session at 12:18pm. With a second by Trustee Williams, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Garrison, yes.

CONSIDERATION, DISCUSSION AND VOTE TO APPOINT A REPLACEMENT FOR SUB-DISTRICT 2 OPEN POSITION

Sub-District 2 Trustee position is open due to the passing of Randy Grassham. Pursuant to Board Policy BP 0324 – Filling Board Vacancies, the Board of Trustees will solicit letters of interest from the community. These individuals will then meet with a sub-committee

of the board. Upon their recommendation the individual selected will be appointed by a majority vote as a replacement to serve until the next board election at which time the position shall be filled by election to complete the expired term.

Trustee Featherston moved to adopt the following resolution:

Be it resolved on this 19h day of September, 2018 that the Board of Trustees of Three Rivers College hereby appoints Tjm Hager to serve as a member of the Three Rivers College Board of Trustees to serve in the place of Randy Grassham, deceased, until the next regularly scheduled election to be held in April of 2020; at which time an election will be held to elect a trustee to serve the remainder of former Trustee Randy Grassham's unexpired term. With a second by Trustee Richardson, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Garrison, yes.

CONSIDERATION AND APPROVAL OF THE PEMISCOT COUNTY INITIATIVE NETWORK, INC. LEASE WITH OPTION TO PURCHASE THE CARUTHERSVILLE PROPERTY

The property was donated to the college in 2013. PIN was renting space at the time of the gift and has remained in the building as a tenant. The sale of the property went to bid during the summer and PIN returned a bid to enter into a Lease/Purchase with the college.

Trustee Williams made the motion to authorize Dr. Payne to sign the necessary paperwork to accept the bid from PIN. With a second by Trustee Richardson, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Garrison, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Dr. Payne called the board's attention to the retirement letter from Dr. Carol Lewis. It is with regret that we present this for approval.

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, absent; Trustee Garrison, yes.

ADJOURNMENT

There being no further business, Trustee Richardson made the motion to adjourn at 2:21 pm and with a second by Trustee Featherston, the motion passed.

CHAIRMAN

10/17/18
APPROVAL DATE

SECRETARY

10/17/18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
October 17, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, October 17 2018.

ATTENDANCE

Those present included: Trustees: Darren Garrison, chairman; (Vacant Position), vice-chairman; Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

INVOCATION

Trustee Eric Featherston delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Richardson, the motion passed unanimously.

APPOINTMENT OF TRUSTEE FOR SUB-DISTRICT 2

In accordance with Board Policy BP 0324, filling Board Vacancies the remaining trustees will be majority vote to appoint a replacement to serve until the next board election at which time the position shall be filled by election to complete the unexpired term. Sub-District 2 seat became vacant in August with the passing of Trustee Randy Grassham.

Tim Hager was sworn in to fill the vacant seat until the next scheduled election in 2020.

APPROVAL OF SEPTEMBER 2018 MINUTES

Trustee Richardson made the motion to approve the September 2018 minutes. With a second by Trustee Schalk, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank reviewed September financials. We are 25% into the fiscal year and have recognized 36% of revenues and obligated 23% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

Charlotte asked that the board approve the bid for the Sidewalk Lighting that was awarded to Voss Electric Company.

Trustee Schalk made the motion with a second by Trustee Richardson to accept the financial report and sidewalk lighting bid. The motion passed unanimously.

Dr. Payne presented the President's Report

PRESIDENT'S REPORT

The sports complex continues to progress toward completion. Currently working on the installation and finish of the floor.

CONSTRUCTION UPDATE

This was a celebration of success with the clean HLC review. The event was sponsored by the TRET board.

HLC CELEBRATION DINNER

The run was successful. It is an annual 4K run that generates funds to cover our Fine Arts Scholarships.

RUN 4 THE ARTS

TRC signed 21 Articulation Agreements with ASU. This is a result of our continued efforts to build new and better pathways for students. These agreements included some of our Career Education programs.

ASU ARTICULATION AGREEMENT SIGNING

This event was in honor o the artist and volunteers that worked on the mural.

PAUL JACKSON RECEPTION

The crowd was larger than in past years to watch the first practice game of the season.

RAIDER MADNESS

Even though the weather did not cooperate, the rodeo was deemed successful based on the feedback received or the other colleges and athletes.

CHAMPIONSHIP COLLEGE RODEO

UPCOMING EVENTS

- Ray Charles & company – October 18
- Imagine: Connections – October 22
- Center Stage: Alice in Wonderland – November 1 – 4
- Conundrum Creatures – November 2 – December 7
- POTA: Doyle Lawson & Quicksilver – November 3 at the Rodgers Theatre
- Imagination at Play – November 6
- Distinguished Alumni Nominations due by November 14
- Kennett Trivia Night – November 15
- POTA: O Happy Day: Goin' Back to Gospel – November 15

PROGRAM PRESENTATION

Process and Control, Engineering Technology – James Dow:

- This program is designed to operate and repair manufacturing machines.
- The program is currently going through revisions that have been recommended by the advisory board made up of the local manufacturing companies
- Students completing this program have employment opportunities starting at $11- $16 per hour depending on location

EXECUTIVE SESSION

Trustee Featherston made the motion to enter into Executive Session at 12:25pm. With a second by Trustee Williams, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

ADJOURNMENT

There being no further business, Trustee Richardson made the motion to adjourn at 1:53 pm and with a second by Trustee Featherston, the motion passed.

CHAIRMAN

11/28/18
APPROVAL DATE

SECRETARY

11/28/18
APPROVAL DATE

BOARD OF TRUSTEES
THREE RIVERS COLLEGE
November 28, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, November 28, 2018.

ATTENDANCE

Those present included: Trustees: Darren Garrison, chairman; Dr. Tim Hager, vice-chairman; Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services(absent); Janine Heath, recording secretary, (absent); Edie Dilbeck, acting recording secretary.

INVOCATION

Coach Gene Bess delivered the invocation.

APPROVAL OF BOARD MEETING AGENDA

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Featherston, the motion passed unanimously.

APPROVAL OF OCTOBER 2018 MINUTES

Trustee Featherston made the motion to approve the October 2018 minutes. With a second by Trustee Schalk, the motion passed.

FINANCIAL REPORT AND BID REPORT

Charlotte Eubank reviewed October financials. We are 33% into the fiscal year and have recognized 50% of revenues and obligated 31% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

Trustee Schalk made the motion with a second by Trustee Hager to accept the financial report and sidewalk lighting bid. The motion passed unanimously.

PRESIDENT'S REPORT

Dr. Payne presented the President's Report

CONSTRUCTION UPDATE

The sports complex continues to progress toward completion. Currently working on the installation of the bleachers.

IMAGINATION AT PLAY MCCA TECHNOLOGY AWARD

Imagination at Play was a TRC Music Department Student Recital. The day performance was organized by ETS and 400 fourth graders enjoyed the performance.

The evening performance was for the community audience.

MCCA EXCELLENCE IN TEACHING AWARD
MCCA SENIOR SERVICE AWARD

During the MCCA Annual Conference, the following was awarded to the college:

- Technology Award to our technology department for their innovation
- Excellence in Teaching was awarded to Liz Deken
- The Senior Service Award was given to Coach Gene Bess

VETERANS DAY PROGRAM

The Veterans Day Program was well attended by the community.

MORAP PRESENTATION

The college received the MORAP grant that will be used to expand our workforce development program.

PATRONS OF THE ARTS – CHRISTMAS SKATES

Patrons of the Arts continues providing Children's plays to the local schools. The shows were sponsored by the Daily American Republican and 1st Midwest Bank.

KENNETT TRIVIA NIGHT

Kennett Trivia night was a success.

UPCOMING EVENTS

- POTA – All is Calm, the Christmas Truce of 1914 – 7pm December 6
- Employee Christmas Breakfast – Friday, December 7 at 8:30am
- Christmas Break – December 19 – January 1
- Spring Convocation – January 7

PROGRAM PRESENTATION

Heather Cornman presented our Early Childhood Development explaining to the board the opportunities for students within the program.

EXECUTIVE SESSION

Trustee Featherston made the motion to enter into Executive Session at 12:26pm. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

CONSIDERATION, DISCUSSION AND VOTE ON THE COLLEGE AUDIT

Each year the college engages an outside firm to conduct the required annual audit. Beussink, Hey, Roe & Stroder, LLC performed the audit this year and gave an unqualified opinion once again.

Trustee Schalk made the motion to approve the Audit Report. With a second by Trustee Hager the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

CONSIDERATION AND APPROVAL OF AMERICAN QUARTER HORSE ASSOCIATION RESOLUTION

The AQHA requires a resolution giving the President of the College authorization to sign registration papers for the horses on behalf of the college.

Trustee Schalk made the motion to approve the resolution. With a second by Trustee Richardson, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

ADJOURNMENT

There being no further business, Trustee Schalk made the motion to adjourn at 1:48 pm and with a second by Trustee Richardson, the motion passed.

CHAIRMAN

1/16/19
APPROVAL DATE

SECRETARY

1/16/19
APPROVAL DATE